

18. Arrange the numbered sentences in right order.  
Sentences 1 and 10 in order.

At the Airport.

1. Is your QZ 123 on time?
2. We don't know, but it took off later. Bad weather at the airport, probably.
3. Where to?
4. No, I'm afraid it's late. It won't land for another hour.
5. But the plane is airborne, so it's not likely there'll be any further delay, is it?
6. Well, the visibility here is poor, and if it gets worse we may have to divert incoming aircraft.
7. What can I do now? It's not worth going home and coming back again, is it?
8. Damn! I've come to meet a friend on that plane. What's the trouble?
9. I suggest you wait in the restaurant. Then if there's another delay you'll hear the announcement over the loud-speakers.
10. I can't tell you that yet. But we'll let you know as soon as we can.

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U.G. (CBCS) DEGREE EXAMINATION, APRIL 2012.

Fourth Semester

Common Skill Based Subject

EFFECTIVE COMMUNICATION

(For those who joined in July 2008 onwards)

Time : Three hours

Maximum : 60 marks

PART A — (10 × 1 = 10 marks)

Answer ALL questions.

Choose a word which is nearly the same in meaning as the word given in bold letter :

1. **Wane**

- |                |              |
|----------------|--------------|
| (a) Tremble    | (b) Diminish |
| (c) Spread out | (d) Shine    |

2. **Ruffle**

- |                 |             |
|-----------------|-------------|
| (a) Make uneven | (b) Disturb |
| (c) Remove      | (d) Push    |

Choose the correct answer which is closest in meaning to the word/phrase in bold given in the sentence :

3. Leave them to reap the fruit of his own **heinous** crimes.  
(a) unlawful (b) extremely wicked  
(c) punishable (d) uncountable
4. The joint Parliamentary Committee was **flabbergasted** on reading the files.  
(a) deeply engrossed (b) to glance quickly  
(c) to search (d) astonished

Choose the word which is opposite in meaning to the word given in bold.

5. **Vociferous**  
(a) laudable (b) quite  
(c) dangerous (d) powerful
6. **Bloom**  
(a) Dwindle (b) Sink  
(c) Bury (d) Decay

Choose the best antonym of the highlighted word in the sentence from the options given.

7. We must realise the **futility** of wars.  
(a) uselessness (b) usefulness  
(c) importance (d) urgency
8. These two chapters are **extraneous** to the structure of the book.  
(a) relevant (b) integral  
(c) important (d) needful

In the following questions, out of the four alternatives, choose the one which can be substituted for the given words/sentences :

9. **A person who uses computers to gain unauthorised access to data.**  
(a) Nitwit (b) Hacker  
(c) Hawker (d) Sneak
10. **Words or expressions used by a particular group or profession.**  
(a) Terminology (b) Vocabulary  
(c) Manifesto (d) Jargon

PART B — (4 × 5 = 20 marks)

Answer ALL questions choosing either (a) or (b).

11. (a) Write a letter from a student to his friend, telling him about the first impression of the college.

Or

- (b) As a manager of the bank, write a letter to a customer that his cheque has been dishonoured.

12. (a) You are a resident of South West Block, Nagercoil. Write a letter to the Superintendent of Police about the unauthorised construction of a block of three shops adjacent to the public park.

Or

- (b) Write a formal letter of invitation to a friend of your son inviting him to your son's birthday party.

13. (a) Draft advertisement for the following posts-to be published in a leading daily newspaper :
- (i) Production supervisor in a chemical company.
  - (ii) Civil engineer in a construction industry.

- (iii) Accounts Officer in a publishing company.

- (iv) Public relation officer in a public limited company manufacturing mobile phones.

- (v) Technical architect in Yahoo Software Development (I) Pvt. Ltd.

- (vi) Network designers in Tech Mahindra Limited.

- (vii) Deputy business Head-Power Generation in TATA Projects Ltd.

- (viii) H.R. Executive/Recruiter in SPIC.

- (ix) Associative professor in a private college.

Or

- (b) It has been noticed that a sizeable number of employees take leave occasions such as test cricket, national sports events, etc. this happens the smooth working of the office and tells upon the efficiency of the organisation. Assuming yourself to be the personnel manager write a memo to the sectional heads of the company asking them to take suitable action to prevent mass absenteeism.

14. (a) Arrange the numbered sentences in right order. Sentences 1 and 10 in order.

At a Garage.

1. Good morning, Sir, How many gallons?
2. No, there're all right. But you might top up the battery for me. And I'd like some air.
3. Well, never mind. Make sure you screw the petrol cap on tightly.
4. 24 in the front and 26 in the back.
5. How about the spare?
6. Shall we check your oil and water?
7. Yes, sir. What pressure do you have in the tyres?
8. Five please. Of the speed petrol.
9. Afraid we can't do the battery, sir. We've run right out of distilled water.
10. Yes, you could put some air in that too. I usually keep it at 28.

Or

- (b) You are the vice principal of the college. Propose vote of thanks.

Occasion : The tenth convocation of the college.

Chief guest : The Director, Madras Institute of Technology, Chennai.

Vote of thanks : The Vice-Principal of the college.

PART C — ( $4 \times 7\frac{1}{2} = 30$  marks)

Answer ALL questions.

15. Read the following passage and answer the questions given below.

The train was rather full. At last the station before the frontier, a small man with a fat stomach got in, carrying a big paper package. It was carefully packed, but the feet of two ducks could be seen outside the paper. The man found an empty seat, put the package in the middle of the floor, took out a newspaper and began to read it.

The other passengers knew that people were not allowed to take food across the frontier, so they were surprised that the little man was foolish enough to leave the duck's legs where they could be seen so easily.

When the train reached the frontier, a policeman came in to look at the passengers' passports and to examine their luggage. Of course, he saw the package with the ducks' legs at once and said, 'Whose is that luggage?'

Nobody answered.

'Well, then,' said the small man with the fat stomach, 'hurry up and take it. We want to take home.' The policeman took the package and went on the next carriage.

At the next station, when they were safely across the frontier, the small man got up, smiled at the other passengers and said, 'I hope that they'll enjoy the ducks' feet. The rest of the package had nothing but rubbish in it.'

Then he opened his coat and pointed to another paper package which he was carrying under it. It was tightly tied over his stomach, which was not really fat. 'I have the rest of two ducks in this package,' he said.

Give the short answers :

- (a) Why were the passengers surprised that the small man had left the ducks' legs where they could be seen?
- (b) Why did the small men leave the package in the middle of the floor?
- (c) Why did the police men take the package away?

(d) What did the policeman find when he opened the package?

(e) Why did the small man look fat?

16. Read the following passage and answer the questions given below.

A poor traveller stopped under a tree to eat the boiled rice and vegetable which he had brought with him. A few yards away, there was a small shop by the side of the road where a woman was frying fish and selling it to travellers who were able to afford to pay it. This woman watched the poor traveller carefully, and when he finished his food and began to go, she shouted rudely, 'You have not paid me for the fried fish!'

'But I have not had nay fried fish!' he said.

'But everyone can see that you enjoyed the smell of my fried fish with your rice and vegetables,' argued the woman. 'If you had not smelled the fish, your meal would not have been so pleasant!'

Soon a crowd collected, and although they supported the poor traveller to a judge, who said, 'The woman says that the traveller ate his meal with the smell of her fried fish. The traveller agrees that the wind was blowing from the woman's shop tot eh place where he ate his rice and vegetables and that it carried the smell of her fried fish to his nose while he was eating, so he must pay for it. What does your fried fish cost?' he asked the woman.

'Twenty- five cents a plate,' she answered, delighted.

'Then go outside together,' said the judge. 'There the travellers must hold up a twenty-five-cent piece so that its shadow falls on the woman's hand. The price of smell of a plate of fried fish is the shadow of twenty-five-cents.

Give short answers :

- (a) Why did the traveller not buy any fried fish?
- (b) Why did the woman want him to pay for it?
- (c) Why were the crowd not able to say that the poor traveller was quite correct?
- (d) Why was the woman delighted when the judge asked her a question?
- (e) Why was she not delighted when he finished speaking?

17. (a) Arrange the numbered sentences in right order. Sentences 1 and 10 in order.

At the Doctor's

- 1. Come in, Mr. Brown. What's the trouble?
- 2. For about a week, and I haven't eaten anything out of the ordinary.
- 3. Will you take your coat and shirt off, and lie down on the couch, please?

- 4. I shouldn't think so. You haven't got a temperature, have you?
- 5. Have you actually been feeling like this?
- 6. You don't think it's anything serious, do you?
- 7. No. I think I might feel better if I had been. It's just a general feeling of nausea.
- 8. Good evening, doctor. I've been feeling rather sick these last few days.
- 9. How long have been feeling like this?
- 10. No, at least I don't think so.

Or

- (b) You are the president of the Science Association of your college. Prepare the Presidential address. You can focus on the following points.

Chief Guest : District collector

Occasion : Inauguration of the science association

Audience : Principal, the member of the staff and students.