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Reg. No. :

Code No. : 10332

Sub. Code : GMCN 5 C/
GMVL 5 C

B.Com. (CBCS) DEGREE EXAMINATION,
NOVEMBER 2016.

Fifth Semester

Computer Application – Main

Elective – APPLICATION OF TALLY IN
ACCOUNTING/APPLICATION OF ACCOUNTING
SOFTWARE TALLY

(For those who joined in July 2012-2015)

Time : Three hours

Maximum : 75 marks

PART A — (10 × 1 = 10 marks)

Answer ALL questions.

Choose the correct answer :

1. _____ is the shortcut key for Gateway of Tally.
- (a) ctrl + f3 (b) ctrl + f4
(c) alt + f3 (d) alt + f4

2. Tally software is used for
- (a) Accounting (b) Internet
(c) web designing (d) Animation
3. _____ Accounts relating to expense and income.
- (a) personal (b) real
(c) nominal (d) profit and loss
4. _____ function key is used to change the data.
- (a) F2 (b) Alt + F2
(c) F3 key (d) F5
5. F8 short cut key is used for entering _____ voucher
- (a) Sales (b) Purchase
(c) Journal (d) Stock item
6. _____ is the shortcut key to delete the voucher.
- (a) F1 key (b) Alt + D
(c) Alt + C (d) F2



7. Short cut for physical stock voucher is a/an _____.

- (a) Quotation
- (b) Enquiry
- (c) Report
- (d) None of the above

8. _____ short cut key is used to delete stock category.

- (a) alt + d (b) ctr + d
- (c) shift + d (d) alt + ctrl + d

9. To activate calculate process press _____ keys.

- (a) ctrl + n (b) ctrl + v
- (c) ctrl + c (d) ctrl + x

10. Short cut key for purchase order is _____

- (a) Alt + F4 (b) F8 key
- (c) F9 key (d) F10 key

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PART B — (5 × 5 = 25 marks)

Answer ALL questions, choosing either (a) or (b).

Answer should not exceed 250 words.

11. (a) What are the options available in the gateway of Tally?

Or

(b) Discuss the components of tally screen.

12. (a) What are the F11 accounting features?

Or

(b) Classify various types of accounts.

13. (a) How will you select voucher type?

Or

(b) How to alter and delete a Voucher?

14. (a) Differentiate between accounting voucher and inventory voucher.

Or

(b) What is invoice?

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15. (a) What is MIS report?

Or

(b) How to create stock summary?

PART C — (5 × 8 = 40 marks)

Answer ALL questions, choosing either (a) or (b).

Answer should not exceed 600 words.

16. (a) Write the technological advantages of Tally accounting software.

Or

(b) How to create a new company?

17. (a) Describe about account master in Tally.

Or

(b) How will you display P/L Account with details?

18. (a) Explain F12 configuration relating to final accounts.

Or

(b) Discuss various voucher types.

19. (a) How will you create stock items?

Or

(b) What are the various options available in inventory information?

20. (a) How will you create, display and alter purchase order?

Or

(b) Explain order processing.

