YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Nesamony Memorial Christian College

- Name of the Head of the institution

Dr. K Paul Raj

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

04651270257

- Mobile no

9443370257

- Registered e-mail

principalnmcc2014@gmail.com

- Alternate e-mail

iqacnmccm@gmail.com

- Address

Main Road, Marthandam

- City/Town

Marthandam

- State/UT

Tamil Nadu

- Pin Code

629165

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Manonmaniam Sundaranar University**

- Name of the IQAC Coordinator   **Dr. TIBI THOMAS R.S**

- Phone No.   **04651270257**

- Alternate phone No.   **04651270257**

- Mobile   **9442556824**

- IQAC e-mail address   **iqac@nmcc.ac.in**

- Alternate Email address   **iqacnmccm@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://nmcc.ac.in/iqac/NMCC_AQAR_REPORT_2019_2020.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://nmcc.ac.in/iqac/AcademicCal2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**Nil**	**2003**	**29/04/2003**	**28/04/2008**
Cycle 2	**A**	**3.01**	**2014**	**06/05/2014**	**05/05/2019**

6.Date of Establishment of IQAC   **16/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

purchase of zoom platform   purchase of zoom platform and G Suite account for the cond Online Classes and Programmes

SMS package was purchased for sending information regardi attendance, marks and other information to students and p

College website was revamped with many updations

Conduction of Orientation Programmes for Staff and Student

Conduction of Webinars, FDPs, workshops, Online Quizzes, (of important days, etc.

Construction of new rooms for labs, research centres and hall, extension of Girls' Waiting Hall

Construction of Vermi Compost Plant, Biogas Plant and Inst of Solar Panels above Dennis block

12.Plan of action chalked out by the IQAC in the beginning of the Academic year Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
purchase of zoom platform, GSuite account, SMS package .	conducting online cla sending attendance of to students and parent easy
Orientation for staff	new techniques le
Webinars, Workshops, FDPs	new learning happen developed network wi institutions
Awareness programmes for students	new ideas learnt and e shared

13. Whether the AQAR was placed before statutory body?　　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	09/05/2022

14. Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Nesamony Memorial Chris College
• Name of the Head of the institution	Dr. K Paul Raj
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04651270257
• Mobile no	9443370257
• Registered e-mail	principalnmcc2014@gmail
• Alternate e-mail	iqacnmccm@gmail.com
• Address	Main Road, Marthandam
• City/Town	Marthandam
• State/UT	Tamil Nadu
• Pin Code	629165
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Manonmaniam Sundaranar University
• Name of the IQAC Coordinator	Dr. TIBI THOMAS R.S

• Phone No.	**04651270257**	
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• IQAC e-mail address	**iqac@nmcc.ac.in**	
• Alternate Email address	**iqacnmccm@gmail.com**	

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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://nmcc.ac.in/iqac Cal2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	V
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Cycle 2	**A**	**3.01**	**2014**	**06/05/201 4**	**0**

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amo
NIL	**Nil**	**Nil**	**Nil**	

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s)	**Yes**

and compliance to the decisions have been uploaded on the institutional website?	
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
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11.Significant contributions made by IQAC during the current year (maximum

purchase of zoom platform	purchase of zoom platform and G Suite ac of Online Classes and Programmes
	SMS package was purchased for sending in attendance, marks and other information
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	Conduction of Orientation Programmes fo
	Conduction of Webinars, FDPs, workshops Celebration of important days, etc.
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Plan of Action	Achiever
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Orientation for staff	r
Webinars, Workshops, FDPs	new devel
Awareness programmes for students	r

13.Whether the AQAR was placed before statutory body? — Yes

- Name of the statutory body

Name	
Governing Body	

14.Whether institutional data submitted to AISHE

Year	Date of S
2020-2021	

15.Multidisciplinary / interdisciplinary

The institution encourages its staff men
disciplinary and inter departmental rese
conferences and seminars are organised o
connection with this. The curriculum has
courses which are interdisciplinary in r
Major Electives for the UG Programmes. T
study various other disciplines. In addi
Programmes Career Oriented Programmes ar
conducted by the institution for the stu
Certificate Programmes of their choice

16.Academic bank of credits (ABC):

The institution follows the Choice Based

are allotted to each course selected fo
the choice of selecting courses from the
in the syllabus. The recommendations sta
Policy 2020 are gradually incorporated

17.Skill development:

The Curriculum framed by the University
development of the skills. The students
opportunities to develop their leadersh
and Placement cell of the college condu
the students both through the online and
capacity building programmes are conduct
better employability skills and 21st ce
is given for the development of communi
students. They are given special traini
improve their pronunciation and fluency
Career Oriented Certificate Programmes
college for the betterment of the stude

18.Appropriate integration of Indian Knowledge system
culture, using online course)

The Curriculum gives the necessary focu
Indian Knowledge System. As a result of
the curriculum. Indian languages are al
institution, Programmes like B,A Tamil
Literature, MPhil Tamil and PhD in Tami
Tamil language and Literature. There is
History which is taught in the Tamil me
batch taught through English medium. The
shifted to the online mode during the p
classes were conducted through Google M
Google Classroom was also used along wit
sending materials to the students. Vide
and uploaded in the Google Classroom as

19.Focus on Outcome based education (OBE):Focus on

The Curriculum focusses on outcome-base
framing the curriculum lot of research
done at various levels in the Academic
studies meetings of the University. Prog
Course objectives are framed by the uni
that is to be derived at the end of the
developed and the outcome achieved are
the course. Based on the BloomsTaxonomy
the students is measured for each cours

20.Distance education/online education:

The institution has a study centre for ... campus. The programmes of Manonmaniam S... Tirunelveli are offered through the dist... classes were shifted to the online mode ... period. The classes were conducted thro... platforms. Google Classroom was also use... gmail for sending materials to the stude... recorded and uploaded in the Google Clas...

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**1331**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3921**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1365**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1412**

File Description	Documents
Data Template	View File

3.Academic

3.1	**173**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**188**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**118**
Total number of Classrooms and Seminar halls	

4.2	**16817000**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**422**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution follows the curriculum prepared by the af
university. Following the academic calendar prepared by t
university the college also prepares an academic calendar
beginning of the academic year. At the department level a
action plan is prepared for each academic year by the Hea**

Department. The elective papers are selected well in adva
time table, subject allotment, class teachers, mentors, p
guides etc are done as per the decisions taken in the Sta
meetings. Course plan is prepared by all the teachers and
recorded in their course diary. Different methods like le
method, demonstrations, discussions, seminar presentation
audio-visuals etc are used in teaching. Study materials a
uploaded in the Google Classroom and class hours are used
for discussions. Discussion videos of teachers and YouTub
are also used for teaching. The students are also taken f
visits and study tours.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nmcc.ac.in/Syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of C
Internal Evaluation (CIE)

Three internal exams are planned to be conducted during e
semester and the average of the best two exam results are
for grading. Periodic evaluation is also done through ass
seminar presentations, quizzes and weekly tests. The resu
students are analysed by staff and discussed in the depar
meeting. Feedback is also collected from students, teache
alumni and employers.

The gifted learners and slow learners are identified by t
teachers and different programs are chartered out for the
Support for slow learners is given in the form of remedia
and group discussions, debates and seminar presentations
conducted for the gifted students.

A grievance redressal committee functions in the college
address the grievances of the students. A complaint box i
fixed near the principal's office for the students to dro
complaints. The mechanism for internal assessment is robu
maintains objectivity and transparency while conducting i
examinations and consolidating the internal marks. The an
scripts are distributed to the students, the marks are en
the course file of the teacher and displayed in the depar

notice board and then uploaded in the online portal of th
and later to the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://nmcc.ac.in/iqac/AcademicCa .pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ el system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implem

47

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Da requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against th number of students during the year

438

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gende Values, Environment and Sustainability into the Curriculum

The curriculum followed by the institution addresses vari issues related to Professional Ethics, Environment and Sustainability, Gender and Human Values. Value Education importance by adding a course on Value and Moral Educatio first-year Undergraduate students. The Curriculum also in courses like Environmental Studies, Value Based Education Personality Development, Women's Studies, Public Health a Hygiene, Entrepreneurship Development, etc. to integrate cross-cutting issues. In addition to this several Webinar Workshops and Capacity Building programmes are organised institution. Several Environmental issues are addressed i special camps organised by the NSS, NCC and Youth Red Cro Waste management system, Energy Conservation through Sola and Biogas Plant are initiated by the institution. The Ec

involved in the plantation of trees inside and outside th
The Youth welfare and Fine Arts Club conducts various pro
in Art and Literature with focus on various issues pertai
Gender, Environment, Ethics and Values. The institution a
the staff and students also offers help to orphanages, ol
homes, and supplies food and clothing to the needy people
bringing awareness to the students on these issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project wor work/internship during the year

45

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1122

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, and action taken and fe available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1441

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, S Divyangjan, etc. as per applicable reservation policy during the year (exclusive supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during

1393

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes specia Programmes for advanced learners and slow learners

Advanced and slow learners are identified based on their responses as well as their performance in unit tests and examinations. The teachers create a separate list of slow advanced students and conducts remedial classes for the w students. The teachers check whether the students are abl comprehend the topic well. If they don't understand the t teaching, it will be explained to them again in a simple

Advanced learners are encouraged to speak frequently with teachers about their concerns in a formal setting. For th advanced studies, students are encouraged to consult adva textbooks, journals, and other resources. Students prepar assignments and projects at home. They are encouraged to participate in seminars, poster presentations, quizzes, d etc. Peer teaching is also conducted. This gives more con to the advanced learners and also helps the slow learners from their peers.

Special programmes for advanced learners

- Extended Library Use
- Engagement in Peer Teaching

- **Writing Assignments on more Challenging Topics**
- **Paper Presentation in Seminars/Workshops**

Special programmes for slow learners

- **Conducting Extra Classes**
- **Providing lectures uploaded on web and YouTube to i...**
  basic understanding of the subject
- **Assistance from classmates**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic y...

Number of Students	Number of Teachers
3651	**172**

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning a...
solving methodologies are used for enhancing learning experiences

Project methods, Interactive methods: student participati...
group discussion, role-play, subject quiz, news analysis,
educational games, discussion and questions and answers o...
affairs, etc.

Teachers make their classes as interactive as possible,
encouraging creative thinking.Departments use audio-visua...
methodology, language labs, Google Classroom, industrial ...
field work, and projects to provide experiential and part...
learning.

Internal assessments are designed in such a way that they...
encourage students to work independently. Students are re...
submit written assignments, by conducting research on the...
topic in order to boost their confidence, and to instilli...

in research activities. Seminars helpstudents in presenti
assignments, assisting them in overcoming stage fright an
developing oratory skills.

Experiential learning

Industrial / field visit, Internship,Certification Course
Added Courses) to develop their expertise,Proficiency in
communication skills through lab sessions, lectures on to
relevant to employment skills.

Participative learning

Management Fest and Club Activitiesorganized by the stude
which they participate and learn from each other.

Quizzes are organised for students at intra or inter coll
level.

Problem Solving Methodologies

Giving assignments and discussion topics in the class.

Case Study Analysis and Discussion

Class presentations

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write
maximum of 200 words

Teachers at NMCC use online education resources and blend
learning platforms such as Google Classroom to effectivel
content and provide students with an enhanced learning ex

Platforms such as YouTube, WhatsApp groups, Zoom, and Goo
classrooms are used to communicate, provide study materia
announcements, conduct tests, upload assignments, create
presentations, answer questions, and share information.

Internet and Wifi are made available to all departments.

Google classroom is used to manage and post course related information- learning material, quizzes, assignments, etc

The PPTs are enabled with animations and simulations to i the effectiveness of the teaching- learning process.

To teach mathematical subjectsonline, teachers use variou tools like- whiteboard in Zoom, Jamboard in Google meet,

The use of multimedia teaching aids like, LCD projectors, enabled computer/laptops is usually in use in the classro

All the departments conduct seminars, workshops and guest on the new developments in the core subjects for effectiv teaching and learning by the faculty members and students

Seminar hall is equipped with multimedia facilities using tools. Invited talks and webinars are conducted in semina using ICT facilities.

Sufficient number e-journals and e-books are available in library

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data fo completed academic year)

2.3.3.1 - Number of mentors

172

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

173

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspec / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Supersp D.Sc. / D.Litt. during the year

125

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same i (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2177

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequer mode. Write description within 200 words.

The institutional level continuous internal evaluation sy
(CIE) adheres to the guidelines established by the affili
university. Teachers complete portions of the curriculum
the syllabus as outlined in the lesson plan and course di
course has three internal examinations, with the average
best two results used for grading. This is calculated for
for UG and 15 marks for PG. In UG, assignments are worth
while in PG, assignments and seminar presentations are wo
marks. The external examination is worth 75 marks. In add
internal exams, weekly tests and quizzes are given.

The marks earned by students in a class are posted on the
department notice board, and individual marks are sent to
and parents via SMS. During the Department's class-by-cla
meetings, the performance of the wards is also discussed
parents. Students' achievements in co-curricular and
extracurricular activities are also documented, and they
encouraged with special awards and prizes

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmcc.ac.in/UniversityR x

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, and efficient

An examination committee, comprised of a senior teacher a
convener and other teaching and non-teaching staff member
formed at the Institutionallevel to handle evaluation-rel

issues. The teacher distributes evaluated answer scripts
students and addresses any clarifications or grievances.

If students notice any discrepancy, such as mistakes in t
question paper, mark allocation, or correction, the conce
teacher will resolve the discrepancy and make the necessa
corrections. If a student is dissatisfied with the marks
after being resolved by the teacher, he may appeal to the
such representations are taken positively and, if necessa
reassessed by another teacher.

SMS notifies parents about their ward's performance. The
mentor counsels students, and remedial classes are held f
students who have failed examinations. Internal Assessmen
are given to students who are absent from internal exams
legitimate reasons.

Internal Assessment marks are entered into the University
portal within a specific time frame.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmcc.ac.in/CampusLifeD spx?Id=3&PageName=Examination%20Co Category=Academic

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution
and displayed on website and communicated to teachers and students.

The learning outcomes of the programmes and courses offer
college are clearly stated, and the following mechanism i
communicate the learning outcomes to teachers and student

• Hard copies of syllabi and Learning Outcomes are availa
the college/departments for teachers and students forrefe

• The learning outcomes of the programmes and courses are
highlighted and made known to students at the beginning o
session during the induction ceremony-cum-orientation pro

• The significance of learning outcomes are discussed and
communicated to teachers during staff meetings and IQAC m

The nature of the course and the subject matter influence
course and the learning outcomes. They are also defined b
university and clearly stated in the syllabus . The Progr
Specific Outcomes are closely related to the syllabus con
of these outcomes are either directly or indirectly expla
students in the classroom. There are some universal learn
outcomes that are built into every curriculum. Students a
exposed to them through the organisation and participatio
curricular and extracurricular activities. Every departme
and executes all activities in accordance with the progra
course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nmcc.ac.in/iqac/NMCC_Progr come.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

The course outcomes are reviewed at the start of each uni
the end of each unit. Every class hour, an environment is
in which the teacher interacts closely with the students
students freely express their difficulties. Assignments a
and their performance indicates whether the student has
assimilated knowledge of the subjects taught.

The direct assessment reflects the students' performance
formative and summative examinations, seminars, and assig
The achievement of COs is quantified using these tools.

Formative assessment entails teachers using continuous as
throughout the course of the study to measure and improve
learning. They allow teachers to track the extent to whic
objectives are met. Its primary goal is to identify defic
so that appropriate learning interventions can take place
allowing students to master the necessary skills and know

Internal Assessment: This is a formative assessment used
evaluate the student's academic performance on a regular

Seminars: The seminar evaluates students' interactions wi

and teachers on assigned topics. Content, preparation, presentation, and communication abilities are all evaluated

Assignment: The assignment is intended to assess students understanding of the assigned topic, ability to gather information, comprehension, innovation/ideas, and creativ

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[https://nmcc.ac.in/iqac/NMCC_Progra](#) come.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examinati the year

1110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (In may design its own questionnaire) (results and details need to be provided as a w

[https://nmcc.ac.in/iqac/NMCC_SSS_2020_2021.pdf](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for res projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for rese projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed acade

3.1.2.1 - Number of teachers recognized as research guides

81

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by governmen government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for crea transfer of knowledge

With the purpose of systematically fostering the culture
Innovation and entrepreneurship in all the departments of
institution, IIC and EDC have been functioning since 2018
the inception of the Institutional Innovation Council the
has been a member institute participating in programmes l
Innovation Ranking, Hackathons, and Innovation Ambassador
institution conducts activities to boost the innovation c
among the student community. The institution has identifi
bee cultivation as a significant trust area and provides
training to the students from production to marketing of
pre-incubation unit is being established with the honey b
in the initial phase. The institution is conducting a fea
study to identify a trusted area for finalizing the incub
unit.

As the institution is from a rural background and the
entrepreneurship ecosystem in the district is not up to t
creating awareness takes a minimum of five years time to
start. Therefore the institution is concentrating on doin
awareness campaigns with district entrepreneurship units
EDII, DIC, and TIC. The students are provided with knowle
business plan preparation, schemes for starting new busin
and provided with field trips to local markets and indust

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmcc.ac.in/CampusLifeD spx?Id=55&PageName=Institution%20I 20Cell&Category=Research

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Int Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodol Intellectual Property Rights (IPR) and entrepreneurship year wise during the ye

05

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

42

File Description	Documents
URL to the research page on HEI website	https://www.nmcc.ac.in/ResearchCen x
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website dur

134

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and pap published in national/ international conference proceedings per teacher during t

3.3.3.1 - Total number of books and chapters in edited volumes/books published in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for the holistic development. The NSS, NCC,YRC volunteers are inv this work. The main objective of these clubs are to Creat bridge between the community and the Institution through and extension program. The extension activities help the to understand the needs of the people, to analyse their n work for their welfare with the support of the stakeholde Gender sensitization Programs are conducted to spread the of 'Gender Equity' for creating a better world. Several a programmes are conducted addressing issues of health and environmental pollution, plantation of trees, say no to p blood donation camps, serving of food packets to the poor awareness rally, Voting awareness rally, and so on. Durin times of COVID-19 several awareness programmes were condu online and offline.

File Description	Documents
Paste link for additional information	https://www.nmcc.ac.in/CampusLifeD spx?Id=26&PageName=Sinclair%20Quiz Category=Club
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bhar awareness, Gender issues etc. and/or those organized in collaboration with indus community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration industry, community and Non- Government Organizations through NSS/ NCC/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above du

3.4.4.1 - Total number of Students participating in extension activities conducted collaboration with industry, community and Non- Government Organizations su Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1000

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-viz., classrooms, laboratories, computing equipment etc.

The college ensures the quality of teaching-learning & re
Adequate infrastructure and physical facilities of the co
strengthen the quality of education. It comprises a well-

maintained green campus spread over 13 acres, on which bu
are constructed as ten separate blocks for accommodating
classrooms, laboratories, seminar halls, library etc.The
includes an administrative office, central library, langu
indoor stadium, retiring hall for girls, canteen, etc. Be
buildings, the college has a spacious playground for spor
games activities.

The college has a sufficient number of well-furnished, ve
spacious & lighted classrooms, laboratories and seminar h
accommodate the teaching-learning process effectively. Al
classrooms & laboratories are clean and tidy. Moreover, t
seminar halls are air-conditioned and equipped with ICT
facilities. The college campus is enabled with Wi-Fi faci
which enables the staff and students to access the intern
working hours. All the students have health coverage unde
insurance scheme.The college maintains two solar plants a
generators are used for uninterrupted power supply. Moreo
rainwater harvesting, vermicompost plant and a bio-gas pl
the other highlights.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nmcc.ac.in/College_Fac aspx?Id=13&Facility=Girls%20%20L

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (ind
gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural acti
sports, games (indoor, outdoor), gymnasium, yoga centre e
Youth Welfare and Fine Arts Club has a separate room for
the students in various cultural activities. The students
trained in dance, singing, acting, mime etc. They partici
various cultural competitions conducted by colleges and
Universities. The college has a big playground which is u
training students in Athletics, Sports and games. The stu
trained in Cricket, Football, Kabbadi, Hockey, Throwball,
etc. There is an indoor stadium in the college for promot
indoor games. In addition to these there is a gymnasium a
centre in the college for Fitness and care.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nmcc.ac.in/College_Fac aspx?Id=11&Facility=Indoor%20St

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such class, LMS, etc.

`20`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nmcc.ac.in/College_Fac aspx?Id=15&Facility=ICT%20Facil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during th in lakhs)

`15.82`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college, known as Rev. James E Memorial Library, functions in the Emlyn block, spreading area of 777 sq.m. The library has a collection of 62,300 periodicals, journals & magazines, book bank, previous ye question papers and CD-ROMs. The reading hall can accommo nearly 100 readers at a time. In addition to the central most of the departments have departmental libraries.

The library is automated with LMS, a software developed b college in 2008 and upgraded periodically. Various housek activities of the library such as book entry, customer en issue & return of books are done through the software. Th important modules used in LMS software are as follows

- Book entry
- Customer entry
- Circulation
- Reports
- Barcode technology
- OPAC

A computer is installed in the library for OPAC, which en users to know the status of the book.

The college is the member of N-LIST programme. Under N-LI college has access to 6000+ e-journals, 164,300+ e-books LIST and 60,000 through NDLI. All the staff and students access to e-resources within the campus. Moreover, remote to e-resources is in practice. The library is connected w facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.nmcc.ac.in/Library_Abo

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to jo journals during the year (INR in Lakhs)

1.62194

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one yea

120

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution frequently updates its IT facilities incl Fi. The computers are maintained in good condition and ne additions are made each year in the departments, office, laboratories and language lab. A leased line of 150 MBPS available in the campus. The entire campus is WIFI enable

is used by students, teachers and research scholars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

422

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in

31.34

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing phy academic and support facilities - laboratory, library, sports complex, computers, class

Library- Every student studying in the college is eligibl become a member of the library. Users are not permitted t personal belongings inside the library. At the beginning academic year, first-year graduate students are given an orientation on library resources. Laboratory- The college separate spacious laboratories for the UG, PG Research ce Science Departments. All the laboratories have sophistica equipments to conduct the practical and to perform experi connection with the research work. The students have to m in the log book during entry and exit to the lab. The req necessary for doing the practical will be provided by the department with the support of the lab technicians. The p demonstration will be given by the teacher in charge of t respective practical. . The lab assistant should place or specimen. The research laboratories of our college contai delicate and advanced instruments and equipment. It is ac for the scholars of our college for internal purposes wit campus. The students from other institutionwill also be a use the laboratory facilities upon request by respective and principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nmcc.ac.in/iqac/NMCC_Proce d_policies_2020_2021.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by Government during the year

1368

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://nmcc.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations counseling offered by the institution during the year

85

5.1.4.1 - Number of students benefitted by guidance for competitive examinations counseling offered by the institution during the year

85

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

57

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

319

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examin during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Serv government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level exam (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural university/state/national / international level (award for a team event should be one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultur at university/state/ national / international level (award for a team event should one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various admin curricular and extracurricular activities (student council/ students representation on va as per established processes and norms)

Based on the regulations of Manonmaniam Sundaranar Univer members are elected for the students council from each cl year and they elect the chairperson, vice chairperson, se

and executive committee members to the students council. from this each class has two student representatives, one a girl. The students council works for the welfare of the and guides them in various academic, co-curricular and ex activities

The teacher advisors guide the student council for organi various activities and competitions. The students feel mo and comfortable to take part in various activities under council. The union organizes various activities such as Inauguration day, food festivals, sports programmes, cele of days, Fine arts programmes, and various other programme clubs and associations have their own student secretary a secretary to guide them. The Executive committees of IQAC NCC, Eco club, women's cell etc have their student repres added to execute all the activities effectively. Through student committees and clubs, the unity and cooperation o students is confirmed.

File Description	Documents
Paste link for additional information	https://www.nmcc.ac.in/StudentCoun rsView.aspx
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of th participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the d[...] of the institution through financial and/or other support services

There is an Alumni Association that is functioning in the [...]
The outgoing students of the college becomes members of t[...]
association every year. They pay the membership fee and j[...]
members. A Committee is formed with the Correspondent as [...]
Patron and Principal as the Chairperson. It also has a Pr[...]
Vice-President, Secretary, Joint Secretary , Treasurere a[...]
Executive members. The members are elected in the general
meeting. The executive committee meets once in 4 months a[...]
discusses various developmental activities of the college
addition to the College Alumni Association the department[...]
have separate Department Alunmni Association. They too co[...]
annual general body meetings and executive committee meet[...]
They conduct seminars, workshops, endowment lectures etc
department. Every year the meritorios students and univer[...]
holders are honoured during the college day celebrations [...]
momentos and cash awards. The History Al;umni Association[...]
contributed Rs.2,50,375for the renovation of the departme[...]
library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision an[...] the institution

Formation of the student council is an example for partic[...]
management. The Students Council work together with the P[...]

Staff advisors and the team of student representatives . students in consultation with the advisors and principal various programs in the campus.Various surveys are also c by the NSS volunteers, IIC members etc. Celebrations like Christmas, Pongal etc signifies the harmonious atmosphere campus. Village sensitization programs conducted by NSS, promotes institution- neighbourhood- community interaction Students visit old age homes, homes for the poor and diff abled and interact with them and conducts various cultura programs for them. Flood relief camps were organised and clothes were sent to the affected areas in Kerala during Kerala floods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as dec and participative management.

In keeping with its belief in sharing responsibilities an leadership and following the democratic traditions, the institution practises decentralisation and participatory management. The substantial delegation of authority to th of the several Departments in the college is a good examp this approach. The Head of the Department is responsible overseeing the teaching plans of his or her department's • He or she has the authority to make changes to the rout well as give teaching tasks and evaluation responsibiliti He/she often leads the planning of seminars, workshops, c counselling sessions, remedial measures, interdepartmenta inter-college exercises, departmental excursions, and stu He or she is free to implement inventive and new approach his or her students.• Department heads collaborate with t colleagues to plan, prepare, and publish the departmental or newsletter. He/she plans and leads Parent-Teacher meet during which the wards' academic achievement is shared to guardians.• Through their effective management of their departments, Heads discharge their function as nodal agen academic and administrative processes in the college, joi hands with the Principal and management by assigning vari duties and responsibilities to the staff members of the departments

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Admission to students :Orientation programme is conducted
by a bridge course to bridge the gap between school and c
Tests are conducted by various departments to assess the
Knowledge gaps are identified and academic counselling is
them. Every student is monitored by a mentor and the clas
and interacts with them during any point of time**

**Teaching and learning:Introducing ICT enabled teaching me
the classroom. Steps are taken to include more computers,
boards, LCD's for the students and teachers.Online classe
online submission of assignments were encouraged. Recorde
were uploaded to youtube for the students.**

**Professional training for students and faculty:Training s
are arranged for both students and teachers. During the c
lock down period a separate training program for teachers
arranged by IQAC on online teaching.Several soft skill tr
programs, webinars and workshops wereorganised for the we
the students.**

**Examination and Evaluation:Internal examinations are cond
the institution following the Academic calendar prepared
institution and following the guidelines given by the aff
university.**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible f
administrative setup, appointment and service rules, procedures, etc.

The college is owned and managed by the Kanniyakumari Dio
the Church of South India. The Executive Committee of the
appoints the Principal of the college. The college govern
board, constituted by the diocese makes all other appoint
subject to the approval of the executive committee. The m
financial and administrative policies of the college are
formulated by the governing board. The general Administra
the college is vested in the Principal. He is assisted by
principal in the day today administration of the college.
Principal shall be responsible for supervising the mainte
the accounts and propertiesof the college in accordance w
rules stipulated by the university, the government and th
management, The heads of departments will be responsible
Principal for the organisation, coordination and smooth r
their departments.

The admission committee prepares the admission list of st
and monitors the admission process. The IQAC fulfils the
vision,mission, objective and benchmark set by the colleg
focusses on enhancing quality in curricular aspects, teac
learning process and research activities, to promote
infrastructureand learning resources and extension activi

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching s

The institution has effective welfare measures for teachi non- teaching staff. TheCo-operative society provides wel schemes for staff loans outside college. Hostel facility provided for the lady faculty and girlstudents. TheCantee nutritious and hygienic food for staff and students at a rate. The Canteen functions from 8 am to 5 pm. Library op teachers and students from 8:30 a.m. to 4:30 p.m. on all except public holidays. Teaches can avail e-content from library using the given username and password for access. facilities, gymnasium, indoor stadium, playgroundetc coul by the staff members. Thechidren of the non-teachingstaff memberswere given admission and given scholarships by the

The college provides financial assistance and welfare mea the support staff as gifts during festive seasons. Retiri and rest rooms are alloted for the support staff. Childre support staff are given admission for UG/PG programmes wi concessions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies durin

`01`

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs o the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Prog organized by the institution for teaching and non teaching staff during the year

`24`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development F (FDP) during the year (Professional Development Programmes, Orientation / Ind Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programn Orientation / Induction Programme, Refresher Course, Short Term Course duri

`72`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staf

The performance of the teaching and non-teaching staff are assessed periodically. Every year a format is given to the furnish the relevant data with supporting documents. The are also submitted by staff members in google docs to the is further highlighted in the college news letter and the magazine. The meritorious accomplishments of the staff are acknowledged by the college management and they are honou during various functions. They are also presented moment their accomplishments are reported to the newspapers. Feed collected from students and other stakeholders and it is analysed by the IQAC. Various corrective measures are und by the management based on the feedback.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate internal and external financial audits carried out during the year with the mechanism f audit objections within a maximum of 200 words

Institution conducts internal and external audits regular internal audit is done at different stages by the account Bursar, Superintendent and Principal. The directions from Higher Education Department and the Chartered Accountant

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followed. At the end of each financial year the annual fi
statements, receipts and expenditure details are sent for
audit.

Audits of the grants sanctioned by the government/UGC are
separately. Their certificates and statements of accounts
to the authorities for the settlement of accounts. Audit
management account is also done promptly. The bursar main
account on behalf of the management. It is audited intern
externally. Towards the end of the financial year, annual
financial statement and auditor report is presented.
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philant during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philant during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of r

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PTA provides financial assistance to the management for
infrastructure augmentation and maintenance of the existi
infrastructure. The PTA joins hand in hand with the manag
Principal during the times of any crisis in the day today
of the college. PTA gives annual feedback which helps to
ahead in an efficient manner.

The Alumni association also contributes funds for the dev
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of the college. They also organise programmes for the stu
The staff members also contribute to the college in the f
endowments. The interest generated from the amount is use
giving awards and scholarships for the meritorious studen

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for instit
the quality assurance strategies and processes

The IQAC organises various programmes for the welfare of
and students. Various workshops on communication skills a
organised for students. The library facilities are update
year. New additionof books and journals are added every y
per the need. New coursesM.Sc Mathematics, M.Sc physics,
Mathematics, werestarted in the year. The renovation of
Laboratories, Research labs and Research Scholars rooms,
hall in Botany Block and an annexe to the Ladies Waiting
done during this year. Zoom account was purchased and a n
Webinars, FDPs and Workshops were conducted in the online
during the COVID pandemic period. Orientation Programmes
teaching and non-teaching staff were conducted. Solar pla
Dennis block,Biogas plant and a Vermicompost plant were s
during this year. The preparation of data for NAAC and NI
done by conducting Criteria wise meetings for staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologi
operations and learning outcomes at periodic intervals through IQAC set up as per no
recorded the incremental improvement in various activities

The institution reviews its teaching learning process, st
& methodologies of operations and learning outcomes at pe
intervals through IQAC. For this feedback is collected fr
students, parents, alumni, staff and other stake holders.
Programme outcomes and course outcomes are analysed. The
of the outgoing students, progression to higher education
andplacement of students are compared andanalysed. Correc
measures are recommended to the Board of Studies through
Chairpersons and members of the Board of Studies represen
our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during

The college has a strong ethical culture based on the inc
of students. It observes highest ethical standards in all
activities. Equal opportunities are provided to all indiv
irrespective of gender, race, caste, colour, creed, langu
religion, political or other opinion, national or social
property, birth or other status. Its unique work culture,
enrolment of more girlstudents and women staff in compari
men.

Safety, security and well-being, along with gender equity
friendly working atmosphere are established. Annual gende
sensitization action plans were done following Internatio
Women's Day Celebrations and other gender equity promotio
programs to ignite the responsibility of men students.

Various important days are celebrated by the college.Wome
Celebrations, College union activities. Annual sports mee
general meetings,Alumni meets,Fine Arts festival,Thiramai
Thiruvizha, Association meetings etc.

Safety and Security of the students are being regularly m
by Discipline committee, Women cell, anti-eve-teasing com
monitoring through cc-tv cameras.Counselling cell was fra
give counselling to the students and staff. The Departmen
provide counselling classes & Programmes to their student
separate common waiting room was allotted to women studen
women research scholars.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ — A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following ty[pes of]
degradable and non-degradable waste (within 200 words) Solid waste management Li[quid waste]
management Biomedical waste management E-waste management Waste recycling s[ystem]
Hazardous chemicals and radioactive waste management

Waste Management by converting degradable waste into verm[i]

? Ban on use of plastic inside the campus

? Water management

? Collecting e-waste and sending them for recycling

? Restricted entry of motor vehicles

? Eco-friendly gardens in different blocks, trees and med[icinal]
garden and herbal garden

? Eco-friendly pond with fishes

? Use of solar panels as green energy source

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the a

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by th

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environm tolerance and harmony towards cultural, regional, linguistic, communal socioeconomi diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belor different caste, religion, diverse regions are studying w any discrimination. Though the students studying in the institution have diverse socio-cultural background and li:

**diversities, there is no intolerance towards cultural, re
linguistic, communal socio economic and other diversities**

**The institution organises Youth and Cultural festivals fo
students of our college and intercollegiate festivals. Na
Service Scheme, National Cadet Corps and Youth Red Cross
our college participate in various programmes related to
issues organised by other colleges. Festivals like Pongal
Celebrations, Onam Celebrations, Christmas Celebrations e
celebrated in a grand manner.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional
values, rights, duties and responsibilities of citizens

**A good teacher should definitely devote time in the class
instil moral values in his students. Courses on Value Edu
and Moral Education are conducted by the college. "Since
students of today are the leaders of tomorrow, they are t
building blocks of good society. We cannot create a good
if we fail to produce good human beings".**

**The students are trained to respect the nation and have p
feelings towards the country. The celebration of National
like Independence Day and Republic Day instils those feel
them. Various competitions are conducted on different the
make it reach the students. They are taught to respect ot
religions, respect the dignity of labour, tolerance and
understanding, endurance and have a democratic spirit. Th
teachers are also inspired to instil values and pass it t
younger generation. The teachers are motivated to appreci
feelings of students, help them to keep the campus clean,
punctual and learn the importance of time.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative d
and festivals

Institution organizes national and international commemor
days, events and festivals. National festivals play an im
role in planting the seed of Nationalism and Patriotism a
people of India. Our institution celebrates these events
great enthusiasm to commemorate the ideology of nationali
pay tribute to our great National Leaders. The Faculty, S
Students of the institution together celebrate these occa
spread the message of Unity, Peace, Love and Happiness. R
Day and Independance Day are celebrated in a grand manner

NCC,NSS and YRC volunteers. Yoga Day, Gandhi Jayanthi,
Environmental Day, Teachers Day, etc are also celebrated.
Festivals like Onam, Pongal are also celebrated in a gran

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per
format provided in the Manual.

GREEN AND CLEAN INITIATIVES

Objectives:

1. To make the campus pollution free.

2. To us from the effects of environmental pollution.

3. Planting more trees and protecting the existing trees.

4. To make cool clean campus environment by conservation

The Context: Today there is a great need for conservation

The Practice: Following are the initiatives for making an
friendly campus.

1. The different varieties of plants are planted in the c

2. Solar power generating system is provided on the roof
the academic building (Main Block).

3. Rain water harvesting system is in place to collect ro
water into the underground recharge in the form of harves

4. Plants in the campus are watered without wasting the w

```
MORALY EMPOWERING THE STUDENTS


Objectives: To make the students good citizen and improve
overall performance by helping the students to cope with
through personal counselling and mentoring.


The Context: Through moral education, we help students di
themselves and their potential, and guide them in defining
pursuing their own career goals.


The Practice: Students are trained morally, physically,
psychologically.
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File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority
within 200 words

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Our college is situated in a semi-urban area. Most of the
come from villages and many of them are first graduates.
Infrastructure facilities like spacious classrooms, well
laboratories, seminar halls, language lab, gymnasium, ind
stadium, waiting area, retiring hall for girl students an
playground in the lush green area sprawling 14 acres of l
it an ideal place for learning. Our college offers Value
course to the students which help to develop good. The Co
Cell, the Placement Cell and a host of club activities wi
healthy Mentor-Mentee ratio, Study Circles, Certificate
Programmes, Cultural Events and International Day Celebra
all together make our institution an ideal place to pursu
undergraduate, post graduate, M.Phil and Ph.D studies.


The students and staff of our college are highly motivate
the poor and downtrodden. They help the people of mentall
retarded homes, blind school, orphanages and cancer centr
packets are served to the beggars and street vendors. Dur
time of natural calamities our students join hands with t
workers. They donate blood to the needy people. Free Mid-
is provided to students who come from economically poor
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background.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

**• Expose students to English language, improve the langua[ge]
facilities by adding more computers and space.**

• Strengthen the activities of the clubs and forums.

**• To help students find a suitable career- campus placeme[nt]
increase employability skills , bring more companies for [c]
placement drives.**

**• Motivate students to acquire more skills by enrolling i[n]
courses.**

• To strengthen alumni association.

**• Increase usage of library and bring more space to the r[e]
section.**

• Give more facilities for e -access in the library.

**• Conduct seminars, conferences and workshops on current [in]
arts science and commerce.**

**• Undertake new programs under campus community partnersh[ip]
promoting holistic development of children of the rural v[illages]**

**• Conduct more programs to help the children of governmen[t schools]
by making collaboration with schools.**