



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		NESAMONY MEMORIAL CHRISTIAN COLLEGE, MARTHANDAM
Name of the head of the Institution		Dr. K. Paul Raj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04651270257
Mobile no.		9443370257
Registered Email		principalnmcc2014@gmail.com
Alternate Email		iqacnmccm@gmail.com
Address		Main Road, Marthandam
City/Town		Marthandam
State/UT		Tamil Nadu
Pincode		629165

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. A Vijayan
Phone no/Alternate Phone no.	04651270257
Mobile no.	9442761471
Registered Email	iqac@nmcc.ac.in
Alternate Email	iqacnmccm@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://nmcc.ac.in/iqac/NMCC_AOAR_RE PORT_2016_17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://nmcc.ac.in/iqac/AcademicCal2017 _18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.01	2014	06-May-2014	05-May-2019

6. Date of Establishment of IQAC	16-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day Leadership	23-Feb-2018	224

Training Programme	1	
Orientation meeting for Teaching and Non-Teaching Staff	21-Jan-2018 1	273
Legal Rights of Women	09-Jan-2018 1	211
Legal Awareness Programme on Cyber Crime	27-Sep-2017 1	245
Drug Abuse and Illicit Trafficking	26-Jun-2017 1	168
International Yoga Day	21-Jun-2017 1	146
Orientation programme for teachers focusing on the Teaching	15-Jun-2017 1	178
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Mabel Sulochana R	Minor Research Project on An analytical study of Rural Women Empowerment through Mahatma Gandhi National Rural Employment Guarantee Scheme with special reference to Southern Districts (Tamil Nadu)	UGC	2017 365	125000
Dr. G. Johnsy Christobel	Minor Research Project -Efficacy of Seaweeds in Biosorption of H S and Plant Growth Promotion	UGC	2017 730	74928
Dr. Brainy	Minor Research Project -Contribution of Foreign Missionaries to	UGC	2017 730	65000

	Literature and Society in Kanniyakumari District			
Dr. Jegan Babu	Minor Research Project on Nobel Solar Water Heating Systems with Nano Structured Risers: Design - Fabrication and Assessment of Optical-Structural and Thermal Characteristics	UGC	2017 365	285000
Dr. G.D. Biji	Workshop on Bioinformatics and Sequence Analysis	UGC	2017 2	6600
Dr.W.R.Sam Emmanuel	Workshop on Mobile Application Development Using Eclipse	UGC	2017 2	39500
Mrs. Femitha R D	Minor Research Project - Phytochemistry, Chemoprofiling and pharm evaluation of Sesbania granddiflora leave	UGC	2018 730	12000
NMCC	Grant for sports Infrastructure	UGC	2018 365	1000000
NMCC	Building, Ramps /Rails/Toilet to Suit special needs of differently abled persons	UGC	2018 365	700000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes										
Upload the minutes of meeting and action taken report	View File										
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No										
12. Significant contributions made by IQAC during the current year(maximum five bullets)											
New text books, Reference books and Journals were added in the library											
Upgradation of the ROVAN Software for Office Automation											
Two new courses were started in this academic year											
Computers and other equipment were purchased for the laboratories											
Conducting Orientation Programmes for Teachers and Students											
View File											
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year											
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Purchasing new books and journals for the library</td> <td>New books and journals were added to the library</td> </tr> <tr> <td>Upgradation of MIS</td> <td>The ROVAN Software was upgraded</td> </tr> <tr> <td>To upgrade departments as Research Centres</td> <td>Proposals were sent to the University for the establishment of Research Centre in Management Studies</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Purchasing new books and journals for the library	New books and journals were added to the library	Upgradation of MIS	The ROVAN Software was upgraded	To upgrade departments as Research Centres	Proposals were sent to the University for the establishment of Research Centre in Management Studies	View File	
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View File											
14. Whether AQAR was placed before statutory body ?	No										
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No										
16. Whether institutional data submitted to AISHE:	Yes										

Year of Submission	2018
Date of Submission	06-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	ROVAN is the IMS software used in the college. Student admissions, fees collections, issue of certificates were the modules which were currently operational during 201718.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum prepared by the affiliated university. An academic calendar is prepared by the IQAC of the college based on the guidelines given by the university. The important dates and events are clearly mentioned in the calendar. They include the commencement of internal tests, model examination and the semester examination. At the department level an action plan is prepared for each academic year by the Head of the Department. The elective papers are selected well in advance and time table, subject allotment, class teachers, mentors, project guides etc are allotted. Course plan is prepared by all the teachers and is recorded in their course diary. It is verified by the Head of the Department followed by the Principal. Different methods such as lecture method, demonstrations, discussions, seminar presentations, use of audio-visuals etc are used in teaching. The performance of students is periodically evaluated through assignments, seminar presentations, quizzes and weekly tests, and is recorded in the course file prepared by the teacher. The results of students are analysed by the staff in the department meetings and remedial classes are arranged for the slow learners. Field visits and study tours are arranged for the students as per the curriculum needs. Bridge courses are also offered to the UG students during their entry to college to help them to cope up with the shift from school to college. Coaching classes for competitive examinations, bank exam coaching classes etc are organised for the welfare of the students. Several career-oriented programmes and Certificate Courses are conducted for the benefit of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Entrepreneurship	00	16/06/2017	365	Entrepreneurship	Yes
	00	16/06/2017	365	Employability	Yes

Certificate Course in Spoken English - Batch 1	00	16/06/2017	365	Employability	Yes
Certificate Course in Spoken English - Batch 2	00	16/06/2017	365	Entrepreneurship	Yes
Certificate Course in Herbal Science	00	16/06/2017	365	Employability	Yes
Certificate Course in Business Communication	00	16/06/2017	365	Employability	Yes
Certificate Course in Import Export Management	00	16/06/2017	365	Employability	Yes
Certificate Course in Computer Aided Accounting	00	16/06/2017	365	Entrepreneurship	Yes
Certificate Course in Graphics For Visual Communication	00	16/06/2017	365	Employability	Yes
Certificate Course in Car Driving	00	16/06/2017	365	Employability	Yes
Certificate Course in Air Ticketing And Cargo Management	00	16/06/2017	365	Employability	Yes
Certificate Course in Computational	00	16/06/2017	365	Employability	Yes

Biology	00	16/06/2017	365	Entrepreneurship	Yes
Certificate Course in Handicraft	00	16/06/2017	365	Employability	Yes
Certificate course in spoken Hindi					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Zoology	07/02/2018
PhD or DPhil	Economics	18/04/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	16/06/2017
BA	English (Aided)	16/06/2017
BA	English (SF)	16/06/2017
BA	History (English Medium)	16/06/2017
BA	History (Tamil Medium)	16/06/2017
BA	Tamil	16/06/2017
BBA	Business Administration	16/06/2017
BCom	Commerce (Aided)	16/06/2017
BCom	Commerce (SF)	16/06/2017
BCA	Computer Application	16/06/2017
BSc	Chemistry	16/06/2017
BSc	Computer Science (Aided)	16/06/2017
BSc	Computer Science (SF)	16/06/2017
BSc	Mathematics	16/06/2017
BSc	Physics	16/06/2017
BSc	Botany	16/06/2017
BSc	Zoology	16/06/2017
BA	Tourism	16/06/2017
MA	Economics	16/06/2017
MA	English	16/06/2017
MA	History	16/06/2017
MA	Tamil	16/06/2017

MBA	Business Administration	16/06/2017
MCom	Commerce	16/06/2017
MCA	Computer Application	16/06/2017
MSc	Botany	16/06/2017
MSc	Chemistry	16/06/2017
MSc	Computer Science	16/06/2017
MSc	Mathematics	16/06/2017
MSc	Physics	16/06/2017
MSc	Zoology	16/06/2017
MTTM	Tourism	16/06/2017
MPhil	Economics	16/06/2017
MPhil	English	16/06/2017
MPhil	History	16/06/2017
MPhil	Tamil	16/06/2017
MPhil	Commerce	16/06/2017
MPhil	Botany	16/06/2017
MPhil	Computer Science	16/06/2017
MPhil	Zoology	16/06/2017
MPhil	Chemistry	16/06/2017
MPhil	Mathematics	16/06/2017
MPhil	Physics	16/06/2017
MPhil	Business Administration	16/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	394	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value based education	16/06/2017	943
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	42
BSc	Botany	36
BSc	Commerce	8
MSc	Mathematics	23
MSc	Botany	18
MA	History	25

MCom	Commerce	24
MA	English	11
MSc	Chemistry	3
MA	Economics	5
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college assesses the feedback given by the stakeholders namely students, teachers, employers, parents and alumni. The feedback is collected from the students during each semester and from their parents during annual parents meeting. The structured feedback collected from the stakeholders is analysed by the IQAC and presented in appropriate bodies like staff council for further decisions to be taken. Based on the students feedback many new books on current trends were added to the reference section of the library by the college. The matters related to curriculum development are brought to the attention of policy makers by the staff members representing the college in the Board of Studies. The alumni feedback is collected during the graduation day organised by the college and department alumni meetings. The analysed feedback shows that they are happy with the teaching methods and the measures are undertaken for the holistic development of the students. The students feel that the curriculum is useful for enriching their knowledge.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	48	62	44
BCom	Commerce (SF)	64	90	60
BCom	Commerce (Aided)	64	274	66
BBA	Business Administration	64	89	62
BA	Tamil	64	105	53
BA	History (Tamil Medium)	64	75	66
BA	History (English)	64	90	62

	Medium)			
BA	English (SF)	64	164	69
BA	English (Aided)	64	546	64
BA	Economics	64	55	42
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2751	756	35	59	91

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
186	54	11	18	4	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institute has a student mentoring system in place where students in a class are divided into groups of ten and one teacher from the department is assigned to each group. The mentors role is to nurture the students and guide them through any problems they may encounter. Each mentor collects the students basic information. The mentor keeps a register to keep track of the students. The mentor listens to the student as he or she discusses academic and personal issues. The mentor inspires students and assists them in their learning. Mentors interact with students on a regular basis and keep track of their academic performance and attendance. Students who are experiencing difficulties in their academic and personal lives are counselled and guided. The mentor addresses the mentee in a friendly manner and instils confidence in them to face lifes challenges. Students who are interested in sports, games, and the fine arts are identified and encouraged to participate in various competitions hosted by the college and other institutions. Following the mentors periodic feedback, separate counselling sessions are scheduled for the group to address the issues identified.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3507	186	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
186	185	1	13	121

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1103	1	10/05/2018	04/07/2018
BA	1103	2	17/05/2018	04/07/2018
BA	1103	3	16/05/2018	04/07/2018
BA	1105	1	10/05/2018	04/07/2018
BA	1105	2	17/05/2018	04/07/2018
BA	1105	3	16/05/2018	04/07/2018
BA	1107	1	14/05/2018	04/07/2018
BA	1107	2	17/05/2018	04/07/2018
BA	1107	3	14/05/2018	04/07/2018
BA	1108	1	17/05/2018	04/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the institutional level, the continuous internal evaluation system (CIE) follows the guidelines set forth by the affiliating university. Teachers complete portions of the curriculum according to the lesson plan and course journal, based on the syllabus. Each course has three internal examinations, with the average of the best two results used to grade the course. This is based on 20 marks for undergraduates and 15 marks for graduate students. In UG, assignments are worth 5 marks, whereas in PG, assignments and seminar presentations are worth 10 marks. The external examination is worth 75 marks. Weekly tests and quizzes are given in addition to the internal examinations. Before the University exam, a model examination is held at the end of the semester, and the students performance is reviewed. Students are encouraged to practice with previous years question papers, which can be found on the college website. Internal assessment tests and other measures taken to judge the performance of students is done fairly and in an effective manner. Students are allowed to go through the valued answer scripts of internal assessment tests and doubts regarding evaluation are cleared. The marks obtained by the students of a class are displayed in the department notice board and individual marks are sent to the parents through computerized sheet. The performance of the wards is also discussed with the parents during the class wise parents meetings conducted by the Department. As per the university regulations, the excellence of students in co-curricular and extracurricular activities are also recorded and the students are motivated with special awards and prizes. Whenever class tests, internal assessment tests are conducted the results of the students performance are used by the faculty to identify slow and advanced learners.

Students are encouraged to improve their performance in future by counseling. We conduct Quizzes and problem solving sessions for the students and advanced learners are encouraged to attend quiz competitions and seminars conducted by other colleges. Also they are encouraged to appear for Competitive examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of the academic year the academic calendar is prepared by the IQAC of our college based on the academic calendar framed by the University for the year. The calendar gives the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, etc. It also includes estimated dates for internal assessment exams and university semester exams, as well as the possibility of a semester vacation. The academic calendar contains dates as well as the day order for each day, which is highly useful for students to refer to. It also precisely identifies the national and international holidays that will be observed during the academic year. The name of the occasion is provided for public holidays. The college celebrations like Fine Arts day, Onam Celebrations, Annual day, sports day, alumni day and various other programs are mentioned in the calendar. The college handbook also includes patriotic ceremonies such as the national pledge and national song. The handbook also includes information about the teaching and non-teaching personnel, departments and committees, the institutions programmes and courses, as well as course codes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nmcc.ac.in/igac/NMCC_Programme_Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1522	BSc	Physics	47	45	96
1517	BSc	Mathematics	48	48	100
1504	BSc	Chemistry	47	43	91
1401	BCA	Computer Application	45	30	67
1201	BBA	Business Administration	49	36	73
1113	BA	Tamil	63	53	84
1523	BSc	Botany	43	20	47
1107	BA	History (English Medium)	104	54	52
1105	BA	English	122	106	87
1103	BA	Economics	49	24	49

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nmcc.ac.in/igac/NMCC_SSS_2017_18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC- Bahadurshah Zafar Marg	891000	858900
Minor Projects	730	UGC- South Eastern Regional Office	339928	74928
Minor Projects	730	UGC- South Eastern Regional Office	90000	65000
Minor Projects	365	UGC- South Eastern Regional Office	310000	285000
Minor Projects	365	UGC- South Eastern Regional Office	150000	125000
Minor Projects	365	UGC- South Eastern Regional Office	240000	170000
Minor Projects	730	UGC- South Eastern Regional Office	330000	12000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A seminar on Quality Enhancement in Research	Mathematics	05/10/2017
Eco-criticism and Contemporary Literary Text	English	16/02/2018
An inter-collegiate seminar on 'An Introspective Approach to Research in Business Education'	Commerce	22/03/2018
One Day International	English	17/03/2018

Conference on Modern Perspectives in ELT		
UGC Sponsored National Workshop on Mobile Application Development Using Eclipse	PG Computer Science	04/08/2017
Bioinformatics and Sequence analysis	Zoology	09/10/2017
Hortitech workshop	Botany	09/01/2018
Workshop SPSS AMOS	Economics	16/03/2018
A one day Workshop on the topic 'Archaeological Research'	Museum Committee	28/03/2018
Australian Literature	English	23/08/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	4
Physics	1
Chemistry	2
Botany	3
Commerce	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	2	00
National	Chemistry	20	00
National	Botany	4	00
National	English	7	00
National	History	5	00

National	Commerce	1	00
National	Computer Science	8	00
National	Economics	5	00
National	Management studies	3	00
National	Tourism Mangement	1	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Computer Science	12
Physics	2
History	21
Mathematics	4
English	3
Malayalam	1
Botany	5
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Null	0	00	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Null	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	32	35	5
Presented papers	12	6	17	0
Resource persons	2	6	2	14
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
seven days special camp in the adopted village vattaparai with the motto of making the illiterate village to literate and alcohol free village	NSS	6	103
Plastic eradication drive was conducted .	NSS	6	306
Saplings distribution	Eco Club	171	300
One day trekking for teaching staff members at 'Kuttiyar'	Eco Club	45	46
Trekking at 'Varampothi forest' area for the PG students	Eco Club	5	22
Trekking for UG science students at 'Marunthuvazh Malai'.	Eco Club	22	49
Trekking for UG arts students at 'Meenmutty falls' (Kerala)	Eco Club	12	48
Awareness programme for the girl students on "Women safety"	NSS	6	133
NSS special camp	NSS	6	86
Dengue fever awareness	NSS	6	120
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
00	00	00	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Null	Null	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Null	00	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3160000	4898434

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS (Library Management Software)	Partially	1.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	57931	6670988	12	4510	57943
Reference Books	1408	225698	0	0	1408	225698
Journals	0	0	52	128775	52	128775
CD & Video	60	25829	11	4118	71	29947
Weeding (hard & soft)	1034	8501	0	0	1034	8501
Others(s pecify)	0	0	112	0	112	0
Others(s pecify)	1309	0	0	0	1309	0
Others(s pecify)	419	0	0	0	419	0
Others(s pecify)	275	0	0	0	275	0
Others(s pecify)	220	0	0	0	220	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	354	250	0	7	23	14	13	0	0

g									
Added	7	2	22	0	0	1	2	22	0
Total	361	252	22	7	23	15	15	22	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

22 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5985000	6983893	4004000	4877350

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computer Laboratories At the beginning of every semester the computers in the Laboratory are upgraded and installed with Softwares as per the curriculum requirement. The practical hour is allotted for each subject as per university norms. The lab assistant is expected to allot seats to the students. The students should make entry in the log book at the time of entry and exit. The students are responsible for the computer allotted to them. The computers are maintained periodically and the teacher will give a demonstration for doing the practical. The students should take output after it is confirmed by the teacher. Sports Complex We have an open ground for outdoor sports and an indoor stadium for indoor sports. The ground and courts are maintained property with sufficient facilities. Logbook is maintained for the indoor games. Training is given to the students in the morning and evening under the supervision of the director of physical education. Students are expected to play games at the allotted time. The teacher conducts training programmes to the students as per the schedule. The support staff provides the materials needed for games. The public can also use the ground facilities for walking and sports with the permission of the principal. Class Rooms Each class is allotted a spacious room with required number of furniture, light and fans. They are connected by audio systems and at least one room in each department is equipped with ICT facility. Maintenance work is done at the beginning of every semester. Black board/ Green board is provided in each room with good facilities. The attender has to open the class room on every working day in the morning and close it in the evening and he should report repair works if any to the bursar office. The sweepers have to clean the classrooms and staff rooms every day. The HODs should monitor the entire process under his jurisdiction.

https://nmcc.ac.in/iqac/NMCC_Procedures_and_Policies_2017_18.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	BC/MBC Scholarship, Ph.D Scholarship SC/ST Scholarship,	979	1777855
b) International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	16/06/2018	3327	Institutional Level
Personal Counselling	16/06/2017	3327	Institutional Level
Yoga	16/06/2017	939	Institutional Level
Bridge courses	16/06/2017	859	Institutional Level
Language lab	16/06/2017	859	Institutional Level
Remedial coaching	16/06/2017	300	Institutional Level
Soft skill development	16/06/2017	859	Institutional Level
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Bank Coaching	89	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mega Job Fair	402	82	Winter Green	12	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	4	BA	Tamil	Nesamony Memorial Christian college, Christian College at Education, Marthandam, Mar chrysostom College of Education	MA
2017	90	BA	English	Tamilnadu Teachers Education University Chennai, Manonmaniam Sundaranar University Tirunelveli, University of Kerala Trivandrum, Nesamony Memorial Christian College	MA
2017	62	BA	History	Nesamony Memorial Christian College	MA
2017	12	BA	Economics	St. Joseph's College, Trichy, Sree Devikumari College, Kuzhithura,	MA, MBA

				Madras Theological Seminary & College, Narayanaguru College Of Engineering	
2017	10	B.Sc.	Mathematics	M.S. University, Tirunelveli, Pondicherry University, Kalapet, Nesaony Memorial Christen College, Marthandam, Hindu College, Nagercoil, Mar Chrysostom College of Education,	M.Sc.
2017	5	B.Sc.	Physics	Nesamony Memorial Christian College, Marthandam, Christian College of Education, Marthandam, Annai Velankanni College, Tho layavattom, Amirtha Vish wavidyapeeta m, Kolllam, CSI College of Education, Parassalla	M.Sc.
2017	42	B.Sc.	Chemistry	Nesamony Memorial chistian College, White Memorial college of Education, Attoor, Visewham college of health	M.Sc.

				science, St. Joseph's College, Trichy, Scott Christian College, Nagercoil	
2017	10	B.Sc.	Botany	Nesamony Memorial Christian College	M.Sc.
2017	5	B.Sc.	Zoology	Nesamony Memorial Christian College, Marthandam, Scott Christian College	M.Sc.
2017	7	B.Com	Commerce	Nesamony Memorial Christian College	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports (Athletic)	Institution Level	1
Sports (Cross Country Race)	Institution Level	1
Sports (Half Marathon)	Institutional Level	1
Intercollegiate Badminton Tournament	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
Annual Athletic Meet	Institutional Level	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Gold	National	1	0	00	Aagesh V.
2017	Silver	National	1	0	00	Prince JR
2017	Chief Minister Trophy	National	1	0	00	V.Ajeesh
2017	Certificate of Merit	National	1	0	00	V.Ajeesh
2017	Certificate of Merit	National	1	0	00	V.Ajeesh
2017	First Prize	National	1	0	00	J.R. Benishia
2017	First Prize	National	1	0	00	J. Divya Steny
2017	First Prize	National	1	0	00	J.R. Ayana
2017	Second Prize	National	1	0	00	C. Anu Dhas
2017	Second Prize	National	1	0	00	L.L. Libin

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Based on the regulations of Manonmaniam Sundaranar University, members are elected for the students' council from each class every year and they elect the chairperson, vice chairperson, secretary and executive committee members to the students' council. Apart from this each class has two student representatives, one boy and a girl. The student's council works for the welfare of the students and guides them in various academic, co-curricular and extension activities.

Each department has an association for UG and PG and the student representatives lead the Associations. The teacher advisors guide the student council for organizing various activities and competitions. The students feel motivated and comfortable to take part in various academic and co-curricular activities under the council. The students' council organizes various programmes such as Inauguration Day, food festivals, sports programmes, celebrations of days, Fine arts programmes, and various other programmes. The clubs and associations have their own student secretary and joint secretary to guide them. The Executive committees of IQAC, NSS, NCC, Eco club, womens cell etc have their student representatives added to execute all the activities effectively. Through all these student committees and clubs, the participation and cooperation of students is confirmed.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes (approved by the Governing Body)

5.4.2 – No. of enrolled Alumni:

1362

5.4.3 – Alumni contribution during the year (in Rupees) :

128700

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association conducts meetings regularly. The departments also conducts separate alumni meetings every year. The final year UG and PG students enroll in the Alumni association every year. There are 75 life members apart from the students who register every year. Annual meetings and batch wise meetings are organised by the Alumni Association. Every year Alumni merit scholarships are given to the University rank holders from the college. The Alumni also contribute for the development of the college and the respective departments by mobilising funds. They also serve as resource persons in Seminars and Conferences.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the year on the college calendar. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the Staff-Council. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The office administration of the College is headed by the Office Superintendent under whom there are Head Assistants, Senior Assistant, Junior Assistant and other Class IV Staff to share different responsibilities. The admission process of the college is done through Counselling. The application forms are scrutinized by the Heads of Departments along with the faculty members and the Selection list and waiting list is published after scrutiny by the Principal and the Admission committee on the basis of the marks as per the reservations given by the state government for admissions. For the science courses a single application form is submitted by the candidates with three subjects of priority. Based on the ranking and reservation policies seats are filled through the counselling process. The vacant seats under the reserved categories are filled at the end from the main list if there are no candidates from the particular category. The admission list and the vacant positions are displayed on the digital board for the parents and applicants. The process is highly transparent and the principal, staff, students and parents take part in it.

Another practice of decentralization and participative management is the maintenance of discipline in the campus by the Discipline Committee. Senior faculty members of the college act as Convenors and Co-Convenors of the committee. It consists of an extended committee with teaching staff members from various departments and non-teaching staff members. They look after the general discipline of the students in the college. The students are monitored by the committee and proper counselling is given to them whenever needed.

Complaints regarding discipline by students or staff members are also brought to the attention of the committee and an enquiry committee will be constituted to study the matter as needed by the principal. The report of the enquiry will be placed before the Staff council to take final decisions

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The departments of the college have MOU with industry for Internship and Industrial visit. Departments are encouraged to make their courses of study relevant to industry. Industrial visits and lectures by industrial experts are conducted regularly. The students also do project work in the industry.
Human Resource Management	Faculty members were newly appointed during the academic year. Appointments are done as per govt. rules. The recruitment of faculty and nonteaching staff is done as per UGC and University guidelines. Quality enhancement programmes were conducted for the faculty members. The college ensures the participation of all the staff, students and other stakeholders in all the day to day affairs of the institution.
Library, ICT and Physical Infrastructure / Instrumentation	The college has an updated and automated library with Wi-Fi facility. Every year the latest books and reference materials are purchased. The library subscribes to e-resources (INFLIBNET N-LIST). New equipments are added to all the laboratories. An Indoor Stadium was opened for students and staff.
Research and Development	The college provides and promotes research ambience to the maximum extent possible through adequate infrastructure support and providing a conducive atmosphere. The college has eight Research departments which holds six UGC funded minor research projects. It also has a Research Committee and Nesamony Research Forum for promoting research activities in the campus. The Research Committee organized an international conference funded by Ministry of Earth Sciences, Govt. of India and SERD - Dept. of Science and

Technology, Govt. of India and also four National Seminars and Workshops. Nesamony Research Forum of the college conducted a State Level workshop on Innovative Research and Unique Publications and a Multidisciplinary National Conference on Research in present Scenario. To update their knowledge in recent trends in research, the staff are provided duty leave for participating in seminars, conferences and workshops. Teachers are also prompted regularly for submitting research project proposals.

Examination and Evaluation

The institution has an examination committee which prepares an exam calendar for the smooth conduct of internal examinations. The University conducts the theory and practical examinations during each semester. The faculty members are involved in question paper setting and evaluation process. The knowledge/understanding level of the students are continuously assessed through tests, assignments, seminars and viva voce.

Teaching and Learning

Teaching and learning process is strengthened with modern e-tools for better understanding. The College has effective feedback mechanisms in different forms through various forums to tap the expectations of student community. Brain storming sessions, Field studies, Group discussions, Case studies, demonstrations, quizzes are used to explain concepts to students and create interest in the subject. Guest talks, field trips and Project works are also given for the students. The College also offers a few certificate courses under UGC sponsored Career oriented programmes. It inculcates and cherishes special and additional talents in students.

Curriculum Development

The CBCS curriculum approved by the Manonmaniam Sundaranar University is followed by the college. Faculty members of our college are Chairpersons/members of UG/PG Board of Studies or in both and are directly involved in the curriculum development process. The Feedback of the students and parents are taken into consideration while the curriculum is developed. The curriculum is also enriched by organizing lectures/workshops/ conferences for the

	benefit of the students. E-resources/ ICT infrastructure is used for teaching and additional information sharing. The college library is updated regularly to make the teachers aware of the recent developments in their subject area.
Admission of Students	The admission process is completely manual. The applicant must satisfy the eligibility conditions of Manonmaniam Sundaranar University. Admission is given on the basis of the candidate's academic record and performance in the interview. The admission procedures are conducted by the admission committee i.e. a team of faculty members supported by the administrative staff. Orientation programme is conducted followed by a bridge course to bridge the gap between school and college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The various committees of the college plan for the actions to be undertaken during each academic year. They prepare a plan of action and a budget. The plan is executed after discussion with the members of the committee. Various development measures are undertaken by improving the infrastructure, purchase of equipments and computers in the lab, purchase of books and journals and so on. New software is developed for use in the library and upgradation is done in office automation.
Administration	The Administrative Management Portal ROVAN is used to record the details of the students and the admission process. Notifications of the events taking place in the college are published on the website.
Finance and Accounts	The software ROVAN is used in Finance and accounts related matters for the proper maintenance of financial records. Computerized billing system is used for the fees collection.
Student Admission and Support	The student's admission related notifications are advertised online and offline. Based on the counselling programme admissions are made.
Examination	The examination process is conducted by the University. The process such as submission of internal marks and the submission of attendance to the University is done through the

examination portal. Results are published by the university after the semester examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Paul Raj K	National Seminar Trends in Governance and Leadership on 16.11.2017 17.11.2017	00	11228
2017	Dr. Paul Raj K	18th General Body Meeting and Triennial Conference, Christ University, Bangalore on 29.01.2018 30.01.2018	00	2829

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Orientation for teachers	Orientation for Non-teaching Staff	15/06/2017	15/06/2017	178	89
2018	Orientation for teachers	Orientation for Non-teaching Staff	20/01/2018	20/01/2018	181	90

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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UGC-Sponsored Interdisciplinary Refresher Course on Environmental Science and Geo Science, UGC-HRDC, Pondicherry University, Pondicherry	1	02/01/2018	22/01/2018	21
Refresher Course on Physics- RCP 2018, Department of Physics, Manonmaniam Sundaranar University, Tirunelveli	2	29/01/2018	30/01/2018	2
UGC-Sponsored Special Summer School (Multidisciplinary Refresher Course), UGC-HRDC, University of Kerala, Kariavattom, Trivandrum	2	11/07/2017	31/07/2017	21
Refresher Course- (Multidisciplinary), UGC-HRDC, University of Kerala, Kariavattom, Trivandrum	2	30/11/2017	20/12/2017	21
Refresher Course on English Language Teaching, UGC-HRDC, Jawaharlal Nehru Technological University, Hyderabad	1	19/02/2018	12/03/2018	22
UGC sponsored Refresher Course in Comparative Indian Literature, UGC-	1	13/07/2017	02/08/2017	21

HRDC, University of Kerala, Kariavattom, Trivandrum				
Refresher course in Tamil- Batch XXIV, UGC-HRDC and Regional Centers for Capacity Building (RCCB) University of Madras	2	10/11/2017	30/11/2017	21
Orientation Programme for Research Supervisors of Manonmaniam Sun daranarUniversi ty, Tirunelveli	4	01/11/2017	01/11/2017	1
119th Orientation Programme, UGC- HRDC, Bharathiar University	1	17/05/2018	13/06/2018	28
UGC Sponsored Orientation Programme, UGC- HRDC, University of Kerala, Kariavattom, Trivandrum, Kerala	3	04/01/2018	28/01/2018	24
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	0	3	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Admission is given to the wards of the teaching staff members of the college. Various Scholarships are also provided to their wards. During medical emergencies fund is collected and given for	Admission is given to the wards of the non-teaching staff members of the college. Various Scholarships are also provided to their wards. During medical emergencies fund is collected and given for	Medical Support during emergencies, Financial aid to their parents Merit Scholarship (PTA, Endowments, Alumni) Sports facilities are provided. An indoor stadium and practice of games under the

treatment. Festival advance is given to staff. Prompt facilitation of Provident Fund loans. Help with facilitation of bank loans. Christmas Gift is given to the staff members. Maternity leave and Gratuity is provided for staff. Hostel facility is provided for the female staff members in the college campus.

treatment. Membership for Group Insurance. Financial contribution by college to the Non-Teaching Staff Association Fund. Festival advance. Prompt facilitation of Provident Fund loans. Help with facilitation of bank loans. Christmas Gift is given to the staff members. Maternity leave, Gratuity and ESA are provided for staff.

supervisor of the Physical Director and a gymnasium. Language lab facilities, seminar halls, students centre and bookstore for students. Alumni association - not registered Free mid-day meals is offered to the economically challenged Students. Hostel facility is provided for the female students in the college campus. Apart from the various scholarships, the institution takes necessary steps to support the financially backward students even by initiating financial collections. Students Waiting area for the girl students, Canteen and Complaint box is available.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In accordance with the ordinance of the University and the Constitution of the College, the day-to-day financial accounts is managed by the Bursar of the College in consultation with the Principal. The overall supervision of the finance of the College is done by the Bursar and the Correspondent on a periodical basis. There is an external financial audit of all the activities of the college done at the end of each academic year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jeevan Karunya, Blind Foundation, Chennai	128000	Poor Students - Fees, Help the Blind Students
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Institution
Administrative	No	NIL	Yes	Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA joins hand in hand with the management and Principal during the times of any crisis in the day today affairs of the college. 2. PTA provides financial assistance to the management for infrastructure augmentation and maintenance of the existing infrastructure. The executive body of PTA meets occasionally. This year, PTA has invested over Rs. 31 lakh for the new construction project with an area of 8000 square feet. 3. Various departments of the college conducts PTA meeting once in a semester to discuss the performance of the students. The feedback of the parents will be collected for the welfare of the students.

6.5.3 – Development programmes for support staff (at least three)

1. Training to operate Lab equipments. 2. Computer training to office staff 3. Orientation Programmes for the support staff members

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Participation in NIRF, ARIIA Ranking processes yearly. Implementation of the RUSA scheme. Upgradation of the ICT, Networking, computer, wifi facilities. • Upgradation and augmentation of the campus infrastructure. • Maintenance and upgradation of classrooms and laboratories

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Orientation programme for teachers focusing on the Teaching - Learning Process	15/06/2017	Nil	Nil	178
Nil	International Yoga Day	21/06/2017	Nil	Nil	146
Nil	Drug Abuse and Illicit Trafficking	26/06/2017	Nil	Nil	168
Nil	Legal Awareness Programme on Cyber Crime	27/09/2017	Nil	Nil	245
Nil	Legal Rights of Women	09/01/2018	Nil	Nil	211
Nil	Orientation meeting for	21/01/2018	Nil	Nil	273

2017	1	1	25/07/2017	1	Dengue awareness Programme	Sanitation	135
2017	1	2	31/08/2017	1	Onam celebration	Cultural festival	148
2017	1	3	28/09/2017	1	Swatch Bharath Programme	Green Clean	168
2018	1	4	06/02/2018	1	Blood donation camp	Blood donation	44
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	16/06/2017	Students code of conduct and students responsibilities
UGC Guidelines	30/06/2010	Code of Conduct for teachers https://www.dei.ac.in/dei/files/NAAC/Criterion7/7.1.1620Code20of20Professional20Ethics-UGC20Regulations-2010.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	194
Republic day	26/01/2018	26/01/2018	167
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Waste Management by converting degradable waste into vermicompost ? Ban on use of plastic inside the campus ? Water management ? Collecting e-waste and sending them for recycling ? Restricted entry of motor vehicles ? Eco-friendly gardens in different blocks, trees and medicinal garden and herbal garden ? Eco-friendly pond with fishes ? Use of solar panels as green energy source

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Title of the Practice GREEN AND CLEAN INITIATIVES Objectives of the Practice 1. To make the campus pollution free. 2. To save the human being from the effect of environmental pollution. 3. Planting more trees and protecting the existing trees. 4. To make cool clean campus environment by conservation of energy</p> <p>The Context Today there is a great need for conservation because we are facing severe environmental problems. The main cause behind these problems is that human beings are consuming natural resources at a much quicker pace than they can be replenished. Pollution is becoming very serious day by day due to deforestation and urbanisation. There is efficient use of available water and other resources. A clean and healthy environment aids effective learning and provides a conducive learning environment. To educate and make aware the</p>
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students on the issues of eco-friendly and green campus. The Practice The time bound strategies are developed to implement green campus initiatives. At the outset, an 'Environmental consciousness sustainability committee' comprising faculty and students from the various departments are constituted. This helps in strengthening the eco campus. Following are the initiatives for making an eco-friendly campus. 1. Plantation: The different varieties of plants are planted in the campus. Our college has planted hundreds of plants and trees.

Present green campus is the outcome of the sincere efforts. 2. Solar power generating system is provided on the roof top of the academic building (Main Block). 3. Rain water harvesting system is in place to collect roof top water into the underground recharge in form of harvesting pits 4. Plants in the campus are watered without wasting the water (Using RO waste water also).

Evidence of Success 1. The green campus developed by college helps not only to protect the environment, but also adds to the beauty of the campus. 2. During hot days or power cuts the students occupy the shade provided by the trees for their beyond working hours. 3. The environment provides good health without any health complication for all the students. 4. As the campus is closer to the main road the plantation of the trees helps us to reduce sound pollution 5. As the campus is about 13 acres, the students and staff enjoy a free space to walk, play games and for sports, and have an enjoyable pleasant atmosphere.

Problems Encountered and Resources Required During summer season the plants need to be watered 3 times a day and more man power is needed. Notes (Optional)

Title of the Practice MORALY EMPOWERING THE STUDENTS Objectives of the Practice

To make the students a good citizen and improve their overall performance by helping the students to cope with stress through personal counselling and mentoring. The Context Through moral education, we help students discover

themselves and their potential, show them how to apply their skills and special aptitudes, and guide them in defining and pursuing their own career goals. In turn, mentoring helps the mentors discover new things about themselves. They will learn just how valuable their knowledge, experience, and expertise. The transition from Intermediate education to higher education can be a stressful experience for many adolescents. This may include fear of bullies, a feeling of being lost, peer relationship worries, and anxiety over coping with increased workload. These concerns can directly impact their academic performance. The

Moral instruction is a time bound course with time limitations to create awareness, especially during the first-year of college life when the students undergo various problems coping up with the curriculum and the demands of education. Sometimes, the financial and educational background of students can result in the development of several complexes in them due to inhibitions which may impact their performance. Considering the student teacher ratio in class,

it is not possible at times, to give personal attention to students in the class to address some of the sensitive issues that bother them. One solution therefore is 'Counselling' where the teacher can form a bond with students in the true sense. Moral counselling is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress. The moral instructors can also give career guidance and play a major role in helping students to achieve their professional goals. The Practice The practice is that of creating an efficient citizen. Each faculty is assigned around 50 students. Students meet to discuss, clarify and primarily to share various problems which may be personal, domestic, academic, etc. Students are trained morally, physically, psychologically. The students are equipped with all the necessary information whenever necessary for any advice or help.

Evidence of Success Evidence of success of the practice includes improvement in personality development, mingling with co-students and staff, better communication and social responsibility towards society and parents, more regularity, less dropouts, better discipline on campus and a respectful relationship between teachers and students. The students and the parents have a healthy relationship with the faculty members. Problems Encountered and

Resources Required Though there is uniformity the staff members have different approaches. Constant up-gradation of counseling practices through training is needed. Notes (Optional)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://nmcc.ac.in/igac/NMCC_Institutional_Best_Practices_2017_18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The students and staff of our college are highly motivated to help the poor and downtrodden. They help the people of mentally retarded home, blind school, deaf and dumb school, orphanage and cancer centre. Food packets are served to the beggars and street vendors. Relief works are undertaken. During the time of natural calamities our students join hands with the relief workers. They donate blood to the needy people admitted in government and private hospitals. Several awareness programmes are conducted in the villages by the various clubs of our institution. Free Mid-day meals is given to students who come from economically poor background. The student's welfare committee of the college identifies the needy students and helps them by motivating them and providing necessary help.

Free Wi-Fi internet facility is provided to the students and staff of the institution. Several computers are provided for the students for e-access in the library. The language lab helps the students to improve the pronunciation and communication skills. Everyday classes begin with a common prayer to increase the mental and physical health of the students. Our college offers Value education course to the students which help to develop good character and are trained to face the outer world with the right attitude. The students would confirm for the fact that there is an adequate mix of rules with fun, freedom with limitation and attitude with control. Students are well prepared to improve their knowledge, skills and attitude. The Counselling Cell, the Placement Cell and a host of club activities with a healthy Mentor-Mentee ratio, Study Circles, Certificate Programmes, Cultural Events and International Day Celebrations, all together make our institution an ideal place to pursue their undergraduate, post graduate, M.Phil and Ph.D studies. The nature care and environmental awareness is being promoted by Eco-Club and its members. The faculty and students are encouraged to participate in seminars and conferences and promote a holistic teaching-learning environment. In order to improve IT infrastructure and teaching methodology, the College has also installed LCD projectors in many class rooms and computer labs. Our college provides ICT enabled teaching to the students. In addition, the College facilitates regular interactions through seminars, workshops, special lectures etc. helps to gain additional skill and knowledge to our students. Our college is situated in a semi-urban area. The students are from villages and many of them are first graduates. They mostly come from Vilavancode, Killyoor and Padmanabapuram Taluk regions. Our college is situated in the border of Tamilnadu and Kerala and hence the students come from these two states. It is one of the oldest colleges in the area. Infrastructure facilities like spacious classrooms, well equipped laboratories, seminar halls, language lab, gymnasium, indoor stadium, waiting area, retiring hall for girl students and playground in the lush green area sprawling 14 acres of land.

Provide the weblink of the institution

https://nmcc.ac.in/igac/NMCC_Distinctiveness_2017_18.pdf

8.Future Plans of Actions for Next Academic Year

Expose students to English language, improve the language lab facilities by adding more computers and space. Strengthen the activities of the clubs and forums. To help students find a suitable career- campus placement, increase employability skills , bring more companies for on campus placement drives. Motivate students to acquire more skills by enrolling in COP courses. To strengthen alumni association. Increase usage of library and bring more space to the reference section. Give more facilities for e -access in the library. Conduct seminars, conferences and workshops on current trends in arts science and commerce. Undertake new programs under campus community partnership promoting holistic development of children of the rural villages. Conduct more programs to help the children of government schools by making collaboration with schools.