

THE ANNUAL QUALITY ASSURANCE REPORT (AQAC) OF THE IQAC

2003-2004



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Correspondent

Chairperson of QAC: Dr. V. Ebanisor
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NESAMONY MEMORIAL CHRISTIAN COLLEGE

MARTHANDAM - 629 165

KANYAKUMARI DISTRICT, TAMIL NADU.

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

**Name of the Institution : NESAMONY MEMORIAL CHRISTIAN COLLEGE,
MARTHANDAM, KANYAKUMARI DISTRICT,
TAMILNADU - 629165**

Year of the Report : 2003-'04

The Plan for 2003-'04 :

- To improve University results by regular conduct of tests and remedial coaching to the weak students.
- To have a multi-media room with LCDs and OHPs to establish internet and intranet facilities.
- To provide computers to all departments.
- To encourage research by the faculty and students.
- To encourage the faculty to submit proposals for seminar and projects from the UGC.
- To effect conversion of colon classification into Dewey Decimal Classification (DDC) and to provide computer facilities in the Library.
- To undertake concrete efforts for more meaningful utilization of Library by the faculty and students.
- To have more inter-collegiate meets.
- To encourage students to participate in events conducted by other institutions.
- To extend the mid-day meals facility to more students
- To provide financial support to the poor students to remit tuition fees etc.
- To conduct Health and Hygiene programme and vaccination campaign.
- To go for ISO standardization.
- To try for Career-Oriented courses from the UGC.
- To introduce B.A. Tourism and B.B.A. (self-finance).
- To construct new class rooms for B.A. Tourism, B.B.A. etc.
- To seek funds for the construction of women's hostel from the UGC.
- To donate bloods and save lives.
- To construct two houses to the homeless.
- To form IQAC & QAC on the suggestion of NAAC
- To avail ourselves the status of "Colleges with 'Potential for Excellence'".
- To seek financial assistance and implementation of Instrumentation Maintenance Facility (IMF) in our college for quality education in science and technology.
- To send proposals for Refresher Courses in Physics & History and for seminar to the UGC.

The Outcome

- Improvement in results has been achieved.
- Two LCDs and ten OHPs were acquired
- Internet and Intranet have been installed.
- Computers have been provided to all the departments.
- Dr. C. Selvaraj of History Dept had an inter-face meeting with the expert committee of UGC at New Delhi on getting sanction for his project titled 'Position of Women in Chola Period'.
- The Library is being equipped with computers to help students access the multimedia Library which has just started with a collection of titles worth Rs.14,000/-. This digital Library is to store reference books and language teaching movies.
- Colon classification has been converted into DDC.
- The number of library users has increased manifold.
- Library recently acquired 330 books worth Rs.160,000/- and journals of International and National standing worth Rs.42,000/-
- National and Inter-collegiate seminars were conducted by the following departments
 - P.G.Zoology – 'Recent Trends in the Management of Cultivable Fin Fish and Shell Fish'.
 - P.G.Commerce – 'Inter-Collegiate 'E'- Business'.
 - MBA – (1) GLEAMS- 2003
 - MCA & MBA (2) EUGENIX-2004 (National)

 - Chemistry – Inter-Collegiate Quiz
 - MCA – BOOT 2003(2003-2004)- PG level (National)
 - TECHNO 2004 – UG level (National)
- The number of mid-day meal beneficiaries has risen from 77 to 106
- Rs.32,105 was given to 76 poor students for the remittance of tuition and university exam fee from the Student Welfare and Student Aid Fund.
- To improve administrative efficiency and streamlining of other activities the college has engaged the service of Shah Consultancy for getting ISO 2001 certification.
- To avail Seed Money from the UGC for conducting Career -oriented Programme three coordinating committees, one each in Arts, Science and Commerce have been set up. The Committees are preparing fifteen syllabi on various need- based programmes. The work shall be completed soon and we shall apply for assistance from UGC in 2004-'05.

- Fourteen rooms have been added to house B.Sc. Computer Science, B.A. Tourism BBA. etc.
- A 25 lakh proposal for the construction of Women's Hostel has been submitted to the UGC
- The youth of our College – boys and girls - donated 120 units of blood on a single day. It was to save the unknown sick suffering from unidentified diseases like Dengue. The poor go to the government hospitals only and the camp for Blood donation organized by Kanyakumari Medical College, Nagercoil, was a great fillip to the prospective donors and the beneficiaries. Twenty boys had also donated blood on different occasions and saved a number of lives.
- Two houses for two widows were constructed in the adopted village, Kalingarajapuram, Kanyakumari district.
- IQAC & QAC are formed.
- Proposal (15 copies) for 'Colleges with Potential for Excellence' has been sent and it is under the perusal of the UGC.
- Proposal is submitted to the UGC requesting the implementation of Instrumentation Maintenance Facility (IMF) with the financial assistance of Rs.5.83 lakhs every year under the Xth Plan.

PART – B

1. Activities reflecting the goals and objectives of the institution:

The mission and goals of the College have always been to impart and spread knowledge, to cultivate humanistic traits and to mould the intellectual, emotional and spiritual character of one's personality with a view to dispelling ignorance and darkness. It is also to inform and transform the most backward people of Vilavancode and Kalkulam taluks of Kanyakumari District. It is to make the rural folk realize their worth and potentiality and help them march forward.

2. New academic programmes initiated (UG and PG)

We were fortunate to add two new courses BA Tourism and BBA under self-finance scheme in our college, during the last academic year. Kanyakumari district is one of the most popular tourism centers of our country. Our college has tried to train, systematically, the youth through a course in BA Tourism. To strengthen MBA department we have introduced BBA course.

3. Innovations in curricular design and transaction:

In order to strengthen our remedial teaching, we have started Spoken English teaching in B.A. Tourism and BBA. We plan to extend it to other departments also. An inter-departmental Quiz was conducted by Departments of Management Studies, Tamil and English.

It is a well known fact that audio visual education supplements class room teaching. We have strengthened this further by supplying extra 8 OHPs to departments. We have acquired two LCD Projectors which are also used for teaching.

Ours, being a rural college has a lot of First Generation learners (90%). They are poor in English. Spoken English class has been started by the BBA and BA Tourism departments. Educational English movies were also screened for the purpose (LCD)

Department of Chemistry, Computer Science, BBA, BA Tourism, MBA, MCA have conducted national inter-collegiate and inter-departmental competitions. The department of Physics conducted a periodic competition for all students of our college.

Students of English, Tamil, Physics, Computer Science, Tourism have attended seminars, presented papers and won prizes in Quiz Competitions.

4. Inter-disciplinary programmes started :

The department of Physics and the department of Zoology of Scott Christian College have done an inter-disciplinary study on effect of mechanical waves on pests. The department of Computer Applications and Management Studies conduct inter-collegiate competitions every year – EUGINIX, GLEAMS, BOOT.

Participation by Our Students at Inter-Collegiate Management Meet

Sl.no.	College/Institution	Date
1	IBM, Bangalore	17-19 July 2003
2	MEPCO, Sivakasi	17 th Sept.2003
3	KLN College, Madurai	26 th &27 th Sept.2003
4	JIM, Trichy	7 th & 8 th Feb. 2004
5	GVM, Kovilpatti	22 nd Jan. 2004
6.	VHNSN, Virudunagar	12 th & 13 th March 2004
7	Scott Christian College, Nagercoil	10 th March 2004
8	Scott Christian College, Nagercoil	19 th March 2004

5. Examination reforms implemented :

We are not an Autonomous institution and so change in Examination pattern could be done only by the university. Members representing Board of Studies etc. have been advocating a flexible system of syllabi and examination in Senate and Syndicate meetings.

The College has an Examination Committee to oversee the completion of portions and conducting unit and model tests regularly. Thus students are continuously assessed.

6. Number of candidates Qualified : NET/SLET:

2 in Physics

7. Total number of seminars/workshop conducted:

Sl.no.	Department	Topic	Date
1	P.G. Zoology	Recent Trends in the Management of Cultivable and Shell Fish	16 th June 2004
2	B.Sc. Computer Science	1. Workshop : Multimedia Technologies 2. MS-Power Point	14 th Aug.2003 16 th Sep.2003
3	Physics	Recent Developments in Communication Systems	15 th Oct.2003
4	Mathematics	1.Number Theory Application of Computers	3 rd Aug.2003

		2. Number Theory Application of Computers	25 th Aug.2003
5	P.G. Commerce	Inter-Collegiate- 'E' – Business	14 th Feb.2004
6	Management Studies	1. Orientation Programme for I BBA 2. Orientation Programme for I MBA 3. GD and Inter-personal Skills 4. Creative Advertising 5. Media Advertising 6. Emerging Trends in HRD 7. Income Tax 2004 8. Communication Skills for I MBA 9. Communication Skills for I BBA 10. News Paper Marketing 11. Rural Marketing 12. Advertising	24 th & 25 th June 2003 1 st & 2 nd July 2003 24 th July 2003 20 th Oct. 2003 22 nd Oct. 2003 15 th December 2004 9 th Jan. 2004 19 th Feb.2004 23 rd Feb. 2004 23 rd Feb.2004 1 st March 2004 10 th March 2004
7	Chemistry	1. Inter-Collegiate Quiz Competition 2. do 3. Nano Particles 4. Reaction Mechanism in Organic Chemistry	2 nd Oct.2003 20 th December 2003 19 th Jan. 2004 17 th Sept.2003
8	MCA	1. Neutral Network 2. Data Warehousing 3. Routers and Communication 4. Global System for Mobile Communication (GSM) 5. Virtual Private Network 6. BOOT 2004 – National Technical Symposium 7. EUGENIX 2004 – National Cultural Competitions 8. TECHNO 2004 – Inter-collegiate programme exclusively for UG students	18 th Aug.2003 27 th Aug.2003 3 rd –Sept.2003 13 th Sept.2003 10 th Oct.2003 27 th Sept.2003 30 th & 31 st Jan.2004 7 th Feb.2004
9	History	1.Role of Voluntary Organisation In Kanyakumari District	13 th March 2004

		2. Rewriting of Indian History	23 rd Oct.2003
10	Tourism	Orientation Programme on Spoken English and Communication Skill	14 th & 15 th July 2003
11	Economics	1. Is India Shining? 2. Taxation and Public Expenditure in India	12 th Jan.2004 31 st March 2004
12	UG Zoology	Magnetic Resonance Imaging (MRI)	30 th Sept.2003
13	ECO Club	Wild-life	8 th Oct.2003

8. Research Project :

Dr. C. Selvaraj has submitted a project proposal to UGC on 'Position of Women in Chola Period' and had a inter-face meet with the UGC expert committee member at New Delhi on 20th November 2003.

9. Patents Generated, if any:

Nil

10. New Collaborative research programmes:

Inter –disciplinary work with the Zoology Department of Scott Christian College, Nagercoil, on Effect of Mechanical Waves on Pests.

11. Total research grants received from various agencies :

Nil

12. Number of research scholars :

- **History**

M.Phil. – 15

Ph.D. - 7

- **Faculty**

Physics – 1

UG & PG Zoology – 5

Commerce – 2

Tamil – 1

History – 4

Computer Science – 1

MBA- 1

English –1

Economics- 1

Botany – 1

13. Citation index of faculty members and impact factor:

Nil

14. Honours and Awards to faculty

Doctorate (Ph.D) :

1. Mr. N.Gnanadhas (Mathematics)
2. Mr. S.S.D. Roy (Physics)
3. Mr. M. Johnson (Zoology)
4. Mrs. Asitha Salomie Aberenie (Commerce)
5. Mr. A.Sajan (Tamil)
6. Mr. C.Amuthan (Tamil)
7. Mrs. Sheeja (History- Research Scholar)

- Mr. A. Dickson Benjamin of Physics department received Best Postor Award and a cash prize of Rs.1000/- for the best presentation of his paper entitled '**Periodicities of High Hellolattitudes as observed by Ulysses**', at National Space Science Symposium 2004, Kottayam.

15. Internal resources generated :

Sl.no.	Items	Rs	Ps
1	CEEC - rent	2,750	00
2	Coconut Farm income	37,500	00
3	Endowment Income	122,316	00
Total		1,62,566	00

16. Details of departments getting SAP, COSIST/DST/FIST, etc. assistance/ recognition :

The Department of Physics applied for FIST

17. Community services:

Staff, students and the management through the Extension Service Committee and NSS constructed two houses in adopted village – Kalingarajapuram, Kanyakumari District.

- 125 students donated blood to the Government Hospital, Nagercoil and free blood grouping was done to 650 students.
- Awareness programme – Water Harvesting, AIDS, Eco Club
- Extension Service Committee of the college has adopted a primary school in the remote village of Perai and donated 10 benches.
- Teachers contribute every month towards the treatment of poor cancer patients at International Cancer Centre, Neyoor, Kanyakumari district.- Total Rs. 47,000/-
- Meals and clothes to the children of Blind School, Irenipuram. For this the college spent Rs. 12,925 (Dress- Rs. 5,500/- and for meals Rs. 7,425/-).
- The college provided Rs.17,277.50/- to the Karunya Rehabilitation Centre for Mentally ill, Tholladi, Kanya Kumari District. Apart from that Rs. 4,500/- was given to the center as festival gift.

18. Number of teachers and officers newly recruited :

1. Dr. C. Amuthan – Tamil Department
2. Dr. A.Sajan - ”
3. Mrs. T.Shyla Isac Mary - MCA
4. Mr. C.L.Jeba Melvin - MBA
5. Mr. V.Dhanabal Singh - B.A. Tourism

19. Teaching – Non-teaching staff ratio:

133 : 59

20. Improvements in the library services :

The Library focused its attention on new collection of books, provision of internet and multi-media facility to students. As a result 1197 volumes of books were added at the cost of Rs.2,86,652 and subscription for 54 journals was made. Standard collection for the multi-media was made which includes Britannica 2003, World Book Encyclopedia, National Geographic and Oscar award winning movies.

21. Number of new books/journals subscribed and their values :

Library Expenditure during 2003 –2004

Particulars	Nos.	Cost
Volumes of Books	1197	Rs. 2,86,652
Journals & standard Magazines	54	Rs. 69,194
Dailies & Popular Magazines	16 20	Rs. 22,040
Multi-media (CDs)	48	Rs. 14,000
Total		Rs. 3,91,889

The amount spent for the above includes UGC grant and the liberal contribution of the management.

22. Number of courses for which student assessment of teachers is introduced and the action taken on student feedback:

- The college undertakes student feed back on teachers performance for all PG and UG courses. It is a regular feature of the academia.
- Corrective measures are two fold in character and contents:
 - (i) Self-analysis by the individual
 - (ii) Suggestions and counseling by colleagues/external sources (Resource persons) to the faculty for initiating corrective action.

23. Unit cost of education :

Aided :

Total Expenses – Rs. 23,143,801

Total students – 1937

$$\begin{array}{l} \text{Unit cost} = \frac{\text{total expenses}}{\text{total no. of students}} = \frac{\text{Rs.23,143,801}}{1937} = \text{Rs.11,948} \end{array}$$

Self-financed

Total Expenses – Rs. 14,292,915

Total no. of students – 507

$$\begin{array}{l} \text{Unit cost} = \frac{\text{total expenses}}{\text{total no. of students}} = \frac{14,292,915}{507} = \text{Rs.28,191} \end{array}$$

24. Computerization of administration and the process of admissions and examination results, issue of certificates :

Preparation of Admission List and Salary Bill etc. have been computerized. Examination results are being stored in computers.

25. Increase in the infrastructural facilities :

- Vedamanickam Block is constructed to accommodate the students of B.Sc. Computer Science, BBA, BA Tourism etc.
- A new block is being constructed exclusively for Botany Department
- Internet, intranet, OHP, LCD projectors are provided to students as well as the faculty.

26 Technology upgradation:

- Office automated – salary bills, fees, attendance and TC and Conduct certificates.
- Inter-net (64 KBPS) in all departments.
- 2 LCDs, 10 OHPs, Multimedia Library. Library DATA on computers, Video camera coverage of the campus linked to a TV in the Principal's office.

27. Computer and internet access and training to teachers and students :

- Personality Development Committee of the college organized a three months Computer Training Course to the non-computerate faculty and non-teaching staff.
- Computer and internet access to the faculty from 27-01-2004.

28. Financial aid to students :

- **Student Aid Fund:**

- (i) Mid-day meals : Rs. 126,049/-
- (ii) Helping Economically Backward Students for University Examination Fees : Rs. 32,105/-

- **Scholarship** (details are given below)

Sl.no.	Items	Boys	Girls	Amount	
				Rs	Ps
1	Backward Class Scholarship	118	154	231,764	00
2	First Generation Scholarship	250	687	1,214,848	00
3	Most Backward Class Scholarship	15	37	78,597	00
4	Post Matric Scholarship	2	4	8092	00
5	Adi-Dravida Scholarship (SC & ST)	47	45	151,583	00
6	Merit Scholarship		20	20,700	00
7	Dalit X'ian Scholarship		3	3,000	00
8	Beedi Workers' Children Scholarship		2	6,000	00
9	Tamil Medium		187	74,800	00
10	SC & ST Fee Concession		7	5250	00

11	Church Workers' and Non-teaching staff children scholarship	12	4800	00
12	Jeevan Karunya Trust Scholarship	20	10,000	00
13	Endowment Prize	40	8,860	00
14	Student Aid	9	11,805	00
Total			1,880,599	00

29. Activities and support from the Alumni Association :

- Dr. T.P.D. Rajan, alumnus of Chemistry was felicitated on his national award for "Best thesis submitted during the year 2002-2003.
- Alumni of our college who have occupied prominent position were felicitated during the College Day.
- The association has drawn a lay-out plan for the construction of an Auditorium.

30. Activities and support from the Parent-Teacher Association :

PTA is actively associated with the development of the institution.

31. Health Services :

Students falling sick are taken to the hospital and provided treatment.

32. Performance in sports activities :

Inter Collegiate Athletics Results

1. M. Edwin Jose - II His. (T) – 1500mts run - First
2. P. Jagadeesh - II Eco. - 1500mts run - Third
3. M. Edwin Jose – II His. (T) - 800mts run - Third
4. L.A. Benla Jenin – I M.A. His. 10,000mts run - Third

University Level

- M. Edwin Jose – II His (T) – 1500mts - Silver Medal

Credible Performance outside the college

- M. Edwin Jose of II His.(T) came first in Tri Athlon in Republic day sports held at Kappukadu, K.K.Dt., on 26th January 2004
- Our college students participated and won many prizes in All College Union Athletic meet held at Nagercoil on 19th Feb. 2004. In that M. Edwin Jose of II His. (T) came first 1500mts run, P. Delvin of II His. (Eng.) came second on 5000mts run and M.Raja of I Eco. Came third in High Jump.
- M. Anusha of I Tamil Lit. got fourth place in the district level Table Tennis Tournament conducted by Kanyakumari dist. T.T. Association.

33. Incentives to outstanding sportspersons

- To encourage sports activities, sports persons are provided, daily, an egg and a cup of milk.
- Cash awards are given and they are honoured during the college day.

34. Student achievements and awards :

Our students performed excellently in the university examination and obtained ranks. Our students are also motivated to participate in inter-collegiate and university competitions. Achievements and awards of students are listed below.

(a) Achievements in University Examination – 2003-2004

Sl.no.	Student's Name	Course	Rank
1	Asma S.	M.Sc. Mathematics	IV
2	Manju D.G.	M.Sc. Physics	II
3	Velkuamr M.	M.A. History	I
4	Suthakar D.	„	II
5	Victor Jai Singh M.	„	IX
6	Jiji Kumar Y.G.	„	X
7	Simi T.	M.Sc. Zoology	X
8	Judy Abraham	Management Studies(MBA)	I
9	Simi S.V.	„	II
10	Sreeja P. Nair	„	III
11	Thatheya M.	„	IV
12	Sujitha Kuamari R.	M.Phil. History	II
13	Jain Ruth D.E.	Part – I Tamil	V
14	Thilaga R.S.	„	XV
15	Pradeepa G.S.	Part – I Malayalam	VII

16	Biju D.	„	X
17	Subha Jancy P.	„	XII
18	Beena R.S.	„	XIV
19	Sumana R.	„	XV
20	Vijaya Kuamri S.	„	XV
21	Ajith P. Nair	„	XVIII
22	Ajitha J.	Part – II English	XIV
23	Jain Ruth D.E.	B.Sc. Physics	VI
24	Thilaga R.S.	„	XVIII
25	Nija Princela G.K.	B.Sc. Computer Science	VIII
26	Remya M.R.	„	XVI
27	Benz F.	B.Sc. Chemistry	XIX
28	Golda Vincy V.	B.Sc. Botany	XII
29	Praveena Jasmine	„	XVIII
30	Subha Jancy P.	B.Sc. Zoology	V
31	Jeya Sujitha P.	„	VIII
32	Jeena E.M.	„	XIV
33	Anitha Grace A.	„	XVIII
34	Nisha P.N.	B.A. Economics	II
35	Ajith P. Nair	„	IX
36	Subhashini M.	B.A. Tamil	X
37	Nisha T.	„	XI

(b) Other Achievements in Co-curricular and Extra-curricular Activities :

- S.U.O.M. Senthil Rajesh got the ‘Best Cadet’ award at the C.A.T.C. camp held at D.V.D. School, Nagercoil.
- S.U.O. Mathew and P. Stephen got ‘C’ certificate with ‘A’ grade.
- The students of MBA won many prizes in inter-collegiate meets held in Bangalore, Trichy and Virudhunagar

35. Activities of the Guidance and Counseling unit :

Efforts are being taken to start a unit of the Centre for Entrepreneurship Development (CED – TN) Cell in our college.

36. Placement services provided to students:

Conducted two day awareness programme to the outgoing students of UG Arts and Sciences on competitive examinations and placement by Tamil Nadu IAS Research Centre, Madurai.

37. Development programme for non-teaching staff :

Computer Training to the non-teaching staff by Personality Development Committee from 27-01-2004.

38. Any Other relevant information the institution wishes to add :

There is delay on the part of the UGC in clearing the proposals in time, for example, we submitted the following proposals and they are yet to be sanctioned.

1. "Colleges with Potential for Excellence" – A proposal for Rs.60lakh financial assistance.
2. Instrumentation Maintenance Facility (IMF) for Rs.5.83lakh.
3. A 25lakh proposal to build a Women's Hostel.
4. A proposal for implementing 15 Career-Oriented Programmes in Sciences, Humanities and Commerce.
5. One major projects in History.
6. Two proposals to conduct Refresher Courses, one each in Physics and History.
7. A proposal to conduct a two day national level seminar in History.

Implementing the above proposals and schemes is very vital in overcoming the deficiencies mentioned in the NAAC Peer Team Report. We request the NAAC's help in getting the proposals cleared at an early date. Help from your end shall be greatly appreciated.

Thank you.

PART – C

Explain the plan of the institution for the next year (2004-'05)

In addition to regular programmes outlined in the plan for 2003-'04 and continuously implemented, the IQAC has prepared a plan of action for 2004-'05 on the basis of the guidelines for re-accreditation provided by NAAC.

- Computer education to 60 students of Humanities.
- Arrange seminars in Physical Sciences, Biological Sciences, Humanities, Computer Science, Management Studies & Commerce.
- To conduct Faculty Development Programme on the basis of Students' feed back on teachers, also to update teaching skill.
- To publish papers in national/international journals.
- To identify malnourished and sick students and guide them to have medical treatment.
- To introduce martial arts self defense – 'Kalari' fight for boys and Karate for girls.
- To encourage departments to adopt schools.
- To develop a soft-ware for collecting students feed back and prepare an analysis.
- To develop a data base for all faculty with semester-wise subjects taught and hours for each subjects.
- To prepare students' progress report for five unit test and model test and send them to their parents.
- To store daily attendance of students.
- To encourage audio-visual teaching facility by all faculty.
- To use Information and Computer Technology (ICT) in as many areas as possible.
- To make the faculty to understand the importance of the five values added to the seven criteria for the purpose of re-accreditation as suggested by NAAC.
- To send minor and major project proposals to UGC.
- To conduct UGC sponsored Career-oriented Programmes.
- To encourage students to avail themselves PLUS scholarship programme offered by United States of America.
- To start Centre for Entrepreneurship Development (CED) cell in our college to motivate the students to assert their self-sustainability.
- To establish Placement Cell of the University.

- To introduce self-financed PG courses like – M.Sc. (Botany) & M.Phil. (Mathematics).
- To construct two houses to homeless tribals and a house to homeless student of our college.
- To construct a new block for the Botany department.
- Linkage with DELNET – Developing Library Network, New Delhi.

Name & Signature of the
Coordinator IQAC

S. Russel Raj



Name & Signature of the
Chairperson QAC

Dr. V. Ebanisor
(Principal)

PRINCIPAL
NESAMONY MEMORIAL CHRISTIAN COLLEGE
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