**NESAMONY MEMORIAL CHRISTIAN COLLEGE**

**MARTHANDAM**

**Re-Accredited with ‘A’ Grade by NAAC**

**91st Position in National Rankings-2022 for Colleges by NIRF**

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*APPLICATION FORM FOR PROMOTION UNDER* CAREER ADVANCEMENT SCHEME

***ASSISTANT PROFESSOR* -PAY LEVEL 11**

**TO**

***ASSISTANT PROFESSOR* - PAY LEVEL 12**

**(FROM 00-00-2011 TO 00-00-2016)**

***SUBMITTED BY***

**Dr. ……….**

**Assistant Professor**

**Department of Mathematics**

**Nesamony Memorial Christian College**

**Marthandam-629 165**

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**Criteria II**

**Involvement in the Students related / Research Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Academic Year** | **Activities** | | Page No | **Grading** |
| 2011-2012 | **a)** Administrative Activities |  |  |  |
| **b)** Examination and Evaluation |  |  |
| **c)** Student-related co-curricular, extension and Field-based Activities |  |  |
| **d)** Organising Seminars, Conferences, Workshops and other College activities |  |  |
| **e)** Guidance and Supervision (M.Phil. and Ph.D. Programmes) |  |  |
| **f)** Engagement in Minor or Major Research Projects |  |  |
| **g)** Publication of Research Articles in Peer-Reviewed or UGC-CARE listed Journals |  |  |
| 2012-2013 | **a)** Administrative Activities |  |  |  |
| **b)** Examination and Evaluation |  |  |
| **c)** Student-related co-curricular, extension and Field-based Activities |  |  |
| **d)** Organising Seminars, Conferences, Workshops and other College activities |  |  |
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| 2013-2014 | **a)** Administrative Activities |  |  |  |
| **b)** Examination and Evaluation |  |  |
| **c)** Student-related co-curricular, extension and Field-based Activities |  |  |
| **d)** Organising Seminars, Conferences, Workshops and other College activities |  |  |
| **e)** Guidance and Supervision (M.Phil.and Ph.D. Programmes) |  |  |
| **f)** Engagement in Minor or Major Research Projects |  |  |
| **g)** Publication of Research Articles in Peer-Reviewed or UGC-CARE listed Journals |  |  |
| 2014-2015 | **a)** Administrative Activities |  |  |  |
| **b)** Examination and Evaluation |  |  |
| **c)** Student-related co-curricular, extension and Field-based Activities |  |  |
| **d)** Organising Seminars, Conferences, Workshops and other College activities |  |  |
| **e)** Guidance and Supervision (M.Phil.and Ph.D. Programmes) |  |  |
| **f)** Engagement in Minor or Major Research Projects |  |  |
| **g)** Publication of Research Articles in Peer-Reviewed or UGC-CARE listed Journals |  |  |
| 2015-2016 | **a)** Administrative Activities |  |  |  |
| **b)** Examination and Evaluation |  |  |
| **c)** Student-related co-curricular, extension and Field-based Activities |  |  |
| **d)** Organising Seminars, Conferences, Workshops and other College activities |  |  |
| **e)** Guidance and Supervision (M.Phil.and Ph.D. Programmes) |  |  |
| **f)**Engagement in Minor or Major Research Projects |  |  |
| **g)** Publication of Research Articles in Peer-Reviewed or UGC-CARE listed Journals |  |  |
| **Overall Grading (for the Assessment period)** | | |  |  |
| ***Grading Criteria:*** *From among the below categories, Active participation in at least 3 activities = Good; 1 – 2 activities = Satisfactory; Not Involved / undertaken any of the activities = Not Satisfactory. (Number of activities can be within or across the broad categories of activities)* | | | | |
| ***List of Activities :*** *(a) Administrative responsibilities such as Head, Chairperson, Coordinator, Warden, etc. (b) Examination and evaluation duties assigned by the college / University or attending the examination paper evaluation. (c)Student Related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS, YRC, RRC and other community services. (d) Organizing seminars / conferences / workshops and other college activities I Evidence of actively involved in guiding Mphil / PhD students. (f) Conducting minor or major research projects sponsored by national or international agencies. (g) At least one single or joint publication in a peer-reviewed or UGC list of journals.* | | | | |
| ***Note:******For further information, please refer to ‘Annexure II – Table 1 (Assessment Criteria and Methodology for University / College Teachers) – Activity 2’, of UGC Regulations 2018, dated 18.07.2018, Page No. 104; G.O.(Ms.)No.5, dated 11.01.2021, Appendix –Table 1, S.No.2, Page No. 58-59.*** | | | | |

**List of Enclosures:**

*(Attach copies of certificates, orders, Research Publications, Articles, Conference Proceedings, Books, etc., wherever necessary)*

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | | **Enclosures** | **Page No.** |
| 1 | | CAS Promotion order for Pay Level 11 |  |
| 2 | |  |  |
| 3 | | Copy of S.S.L.C Mark Statement |  |
| 4 | | Copy of H.S. C Mark Statement |  |
| 5 | | Copy of B. Sc Mark Statement & Degree Certificate |  |
| 6 | | Copy of M. Sc Mark Statement & Degree Certificate |  |
| 7 | | Copy of M. Phil Mark Statement & Degree Certificate |  |
| 8 | | Copy of Ph .D Degree Certificate , Provisional Certificate |  |
| 9. | |  |  |
| 10. | | Copy of Orientation Programme attended |  |
| 11. | | Copy of Refresher Course attended |  |
| 12. | |  |  |
| 13. | Evidences for the Academic year **2011 – 2012** [From 26- 12 2011 to 31-05 -2012] | |  |
| i | Guiding the Ph. D. Students |  |
| ii | Journal Publication |  |
| iii | Books Published |  |
|  | Evidences for the Academic year **2012 – 2013:** | |  |
| 14. | i | Convener for the Ph. D Viva – voce Examination – 2 Candidates |  |
| ii | Additional Examiner – M.S. University, Tirunelveli |  |
| iii | Question Paper setter – |  |
| iv | Ph. D. Degree awarded - 2 |  |
| v | Journal Publication |  |
| vi | Guided - III B. Sc Student’s Project |  |
| vii | Published Book |  |
| 15 | Evidences for the Academic year **2013 – 2014:** | |  |
| i | Additional Examiner – M. S. University., Tirunelveli |  |
| ii | External Examiner ( M. Sc Project Viva voce) – M.S. University, Tirunelveli |  |
| iii | Question paper setter – |  |
| iv | Journal Publication |  |
| v |  |  |
| vi | **Resource Person** - |  |
| 16 | Evidences for the Academic year **2014 – 2015:** | |  |
| i | Convener for the Ph D Degree viva-voce examination – 2 Candidates |  |
| ii | Additional Examiner – M. S. University., Tirunelveli. |  |
| iii | Ph. D Degree awarded - 2 |  |
| iv | Published Book |  |
| v | Question paper setter – |  |
|  |  |  |  |
|  |  |  |  |